

## COMMUNITY DEVELOPMENT SCRUTINY PANEL

**WEDNESDAY 11 FEBRUARY 2009**

**7.00 PM**

**Bourges/Viersen Room - Town Hall**

### AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**  

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Meeting Held on 20 January 2009** 1 - 4
4. **Safer Peterborough Partnership Plan** 5 - 38  

To consider and comment on the draft Partnership Plan, prior to its consideration by the Executive.
5. **Peterborough Supporting People Annual Plan** 39 - 48  

To consider and comment on the Supporting People Annual Plan prior to its consideration by the Executive.
6. **Implementing the Library Strategy** 49 - 58  

To consider and comment on implementation of the Library Strategy.
7. **Culture and Leisure Trust** 59 - 62  

To consider and comment on the formation of a Cultural Services Trust.
8. **Feedback and Update Report** 63 - 64  

Standard report providing feedback on issues raised at previous meetings of the Panel.

**9. Forward Plan - 1 February 2009 to 31 May 2009** **65 - 76**

To consider the latest version of the Forward Plan.

**10. Agenda Plan 2008-2009** **77 - 80**

To review the Agenda Plan for 2008-09.

**11. Date of Next Meeting**

Wednesday 25 March 2009.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

**Committee Members:**

Councillors: D Over (Chairman), J Wilkinson (Vice-Chairman), S Allen, S Dalton, D Day, S Day, J R Fox, D Lamb, C W Swift, J Peach, J Holdich and N Khan

Substitutes: Councillors: B Saltmarsh and P Winslade

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE  
COMMUNITY DEVELOPMENT SCRUTINY PANEL  
HELD AT THE TOWN HALL, PETERBOROUGH ON 20 JANUARY 2009**

**Present:** Councillors Wilkinson (Chairman), D Day, S Dalton, S Day, S Allen  
and J R Fox

**Officers in attendance:** John Harrison, Executive Director, Strategic Resources  
Adrian Chapman, Head of Neighbourhood Services  
Nick Hutchins, Head of Business Support  
Karen Franklin, Head of Business Support  
Carrie Denness, Principle Solicitor  
Paulina Ford, Performance Scrutiny and Research Officer  
Gemma George, Governance Support Officer

**Also in attendance:** Councillor Peach  
Councillor Sandford

**1. Apologies for Absence**

Apologies had been received from Councillor David Over.

Councillor Harrington had resigned as a substitute from the panel and Councillor Bella Saltmarsh had been appointed as a substitute.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Minutes of the Meeting held 17 December 2008**

The minutes of the meeting held on 17 December 2008 were approved as a correct record subject to the following amendment:

- Item 5, Peterborough Crematorium Mercury Abatement, second to last point;  
“Members sought clarification on the process for mercury removal. Members were advised that the removal involved a carbon filter, based on a honeycomb mesh which extracted the mercury”.

**4. Budget 2009/10 and Medium Term Financial Plan to 2011/12**

The Panel received a report which outlined the proposed budget for 2009/10 and Medium Term Financial Strategy to 2011/12 on which Scrutiny and Scrutiny Panels had been invited to make comment. The purpose of the report was to review aspects of proposals relevant to the functions and remit of the Panel, with any observations highlighted to be included in a report back to Cabinet.

The main areas of focus for the Panel were:

- The executive summary which outlined the issues facing the Council and proposed actions;
- The details of projects forming phase 3 of the business transformation programme;

- The new departmental efficiencies;
- The proposed service policy variations;
- Some of the capacity bids which had been submitted for the forthcoming three years, including those relating to the impacts of the credit crunch and actions to be taken to alleviate these effects, as well as the costs of financing the proposed capital programme related to the remit of the Panel;
- Also the capital programme which included funding for housing, growth and regeneration and culture and recreation projects.

Members were invited to consider and comment on the report and the following issues were raised:

- Concern was expressed regarding the proposed reduction in opening hours of the libraries and the swimming pools, and if implemented, what would the overall savings actually be. Members were advised that a structure was to be developed to work out any savings, but at that point in time it was a work in progress.
- Members queried whether the swimming pools were in fact losing money. Members were informed that bottom line costs for both swimming pools and libraries would be provided for information at a later date.
- Further concern was expressed regarding the possibility of a reduction in opening hours of the swimming pools and the libraries during weekends and evenings, and would this prove to be a cost effective move as ultimately, this would be decreasing the hours which had the potential to be the busiest. Members were assured that there would be both libraries and swimming pools open at key times, and the public would have access, but not necessarily to a library or swimming pool in their direct locality.
- A query was raised regarding the charges for internet usage in libraries, and the amount of revenue that was expected to be raised if the idea was adopted. Members were informed that around £30,000 was expected. Members were further informed that the plan was for school children to receive free internet access. Ultimately a broad view of cost versus benefit would be incorporated into the plan.
- A further query was raised regarding the prospect of any of the libraries closing down. Members were assured that there were no proposals for the closure of any of the libraries.
- Members sought clarification on the nature of the proposed changes to the tourist information centre. Members were advised that from the three options initially considered, including creating a mobile tourist centre, none of the options had been adopted. There was however a preferred option, and further information would be circulated at a later date as appropriate.
- Concern was expressed with regards to the substantial increases in charges against inflation, specifically, the increased rates for room hire at the museum and also the City tours and walks. Members were assured that these increases had been agreed and had not been challenged. The popularity of the City Tours and the demand for the room hire would, in all probability, remain constant, and where there was no need for a concession, rates should be charged accordingly. Members were reminded that all money generated helped to maintain the level of council tax charges.
- Members questioned whether the work being undertaken within the pricing policy review panel, would in future, be incorporated into the Budget. Members were advised that the pricing policy review panel was set up to review levels of concession, and work undertaken would be incorporated and enable discussions to be held before the following years Budget.
- Members queried whether it would be possible in future for Ward Councillors to be provided with a Budget overview sheet for their Ward. Members were advised that this request would be looked into.

- A query was raised regarding the assets listed in the disposal summary, and whether they were to be sold off before the next Budget. Members were advised that these assets had already been incorporated into the current asset disposal plan.
- A further query was raised regarding assets, and whether any of them would be kept if targets set out were not thought to be achievable. Members were further advised that if all of the assets on the list were disposed of, then that would prove to be an over-achievement, so there was no cause for concern in that arena.
- Members questioned when the updates on the risks around the Budget would be available. Members were informed that the report was underway and was due to go out before the end of the week. Members were further informed that there appeared to be no significant changes from the comprehensive list that was provided in the first instance.
- A query was raised regarding the possibility of forecasting the end of year Budget figures to enable a comparison to be made with the actual figures, and also to enable an overview to be produced, highlighting any achievements likely to be accomplished by the end of the year. Members were advised that this information was already held within the Budget.
- Members expressed concern at the prospect of the City Centre restructuring possibly affecting the Street Wardens. Members were assured that the restructuring was based on delivering better outcomes and was not linked with a reduction in service.
- A query was raised regarding the nature of the £240,000 saving within Community Planning Activity, and what the overall proposed change entailed. Members were advised of the plans for the shared neighbourhood investment strategy model, which had been brought to the Panel for consideration at its previous meeting.
- Members queried the future plans for the cash office and the possibility of its closure. Members were assured that the cash office would not be closed. The situation was under review and the desired outcome would be to try and deter people from using it as much as possible.
- Clarification was sought on whether the asset disposal summary list contained all of the disposable assets. Members were advised that the list was not comprehensive, and only contained those assets that were of no financial benefit to own.
- Further clarification was sought on whether certain schools listed in the disposable asset summary were in fact disposable assets. Members were further advised that the assets comprised of the surplus land surrounding the schools and not the schools themselves. Members were informed that Government consent would need to be obtained in order to part with any of this land.

**ACTION AGREED:**

The Panel noted and commented on the draft budget 2009/10 and medium term financial plan to 2011/12.

**5. Executive Decisions**

The Panel considered the following Executive Decisions made since the last meeting:

- Peterborough Local Development Framework – Annual Monitoring Report 2008
- Peterborough Housing Register and Allocations Policy
- Riverside Community Sports Pavilion

There were no requests from the Panel for any further information on the items.

**ACTION AGREED**

The Panel noted the report.

**6. Forward Plan – 1 January 2009 to 30 April 2009**

The latest version of the Forward Plan was presented to the Panel for consideration.

There were no suggested areas for inclusion and no observations were raised.

**ACTION AGREED**

The Panel noted the Forward Plan.

**7. Work Programme**

The Panel received the latest version of the Work Programme for consideration.

**ACTION AGREED**

The Panel noted the latest version of the Work Programme.

**8. Date of Next Meeting**

Tuesday 11 February 2009 in the Bourges and Viersen Rooms.

*The meeting began at 7pm and ended at 7.35pm.*

CHAIRMAN

|   |                          |
|---|--------------------------|
| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | <b>Agenda Item No. 4</b> |
| <b>11 FEBRUARY 2009</b>                     | <b>Public Report</b>     |

## **Report of the Director of Operations**

**Report Author – Adrian Chapman, Head of Strategic Growth and Development**  
**Contact Details – 01733 863887**

### **SAFER PETERBOROUGH PARTNERSHIP PLAN**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to allow Community Development Scrutiny Panel to approve the Partnership Plan and recommend its approval to Cabinet. The Partnership Plan is a statutory responsibility.

#### **2. RECOMMENDATIONS**

- 2.1 Community Development Scrutiny Panel is asked to approve the Safer Peterborough Partnership Plan and recommend it to Cabinet for approval.

#### **3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 The Safer Peterborough Partnership is part of the Greater Peterborough Partnership. Many of the indicators within this plan are also held within the Local Area Agreement. As well as being monitored through the Safer Peterborough Partnership, the progress against this plan is monitored by the Greater Peterborough Partnership through the Performance Hub.

#### **4. COMMUNITY SAFETY PARTNERSHIP**

- 4.1 The Crime and Disorder Act 1998 requires that a Community Safety Partnership is formed, bringing together agencies who are responsible for crime and disorder in the local area. It is acknowledged that far more can be achieved to making Peterborough a safer place if the agencies work together rather than in isolation. The Crime and Disorder Act specifies that responsible authorities are Peterborough City Council, Cambridgeshire Constabulary, NHS Peterborough, Cambridgeshire Fire Authority and Cambridgeshire Police Authority. These responsible authorities also invite other agencies who are able to contribute to the work to *co-operate* and these are Cambridgeshire Probation Service and Cross Keys Homes (representing Registered Social Landlords in the city). Other agencies, particularly from the voluntary and community sector are also *invited to participate* in the work of the Partnership. At present Peterborough and Fenland MIND and Peterborough Racial Equality Council represent the voluntary sector on the Partnership Board. Other voluntary groups are represented on other partnership groups.
- 4.2 The Safer Peterborough Partnership is one of the partnerships that forms the Greater Peterborough Partnership. It also oversees the outcomes in the Making Peterborough Safer block of the Local Area Agreement.
- 4.3 Section 17 of the Crime and Disorder Act 1998 places on designated authorities a legal responsibility to consider the community safety implications of their actions

#### **5. SAFER PETERBOROUGH PARTNERSHIP PLAN**

- 5.1 The Crime and Disorder Act 1998, revised by the Police and Justice Act 2006, requires that the Community Safety Partnership publishes a three year Partnership Plan in April 2008 which is reviewed and updated annually. This report brings the revised plan, updated for 2009/2010.
- 5.2 The priorities within the Partnership Plan are agreed following a Strategic Assessment which considers the performance in the previous twelve months and takes into account the concerns of the public.
- 5.3 It is not possible within this document to provide all of the improvement targets that will accompany this plan because some are still to be negotiated with central government and local indicators will be agreed when the individual action plans are approved to ensure these reflect the priority areas.
- 5.4 A summary document will be published to ensure that the public can clearly understand the priorities and improvement targets set.
- 5.5 The priorities set out in the Plan attached are:
- *Serious acquisitive crime*  
This means crimes where someone takes something that does not belong to them such as burglary from a house, theft from a car or theft of a car or robbery of personal property. We will be seeking to reduce these types of crime.
  - *Anti social behaviour*  
We will be seeking to reduce the anti social behaviour experienced in our communities. We will also be working hard to ensure that anti social behaviour does not concern the public to such an extent that it affects their quality of life.
  - *Domestic abuse*  
We will be working to increase reporting of domestic violence as we know that many people suffer in silence and never have access to the help that they need. Victims of domestic violence will also suffer abuse over and over again and we are going to work through our multi agency group to ensure that repeat incidents of domestic violence reduce for those victims who we are supporting.
  - *Violent crime*  
This area of work will focus upon violent crime, particularly in our city centre, which is often fuelled by alcohol. We will work with the licensed trade to improve safety in the pubs and clubs of our city. Young people using alcohol in public places in our neighbourhoods is an issue for many communities and we will be focusing upon reducing the harm caused by this behaviour.  
This year, following a review by the Safer Peterborough Partnership, hate crime will now be included within violent crime.
  - *Sexual offences*  
Although the numbers of people who are victims of sexual offences is very low we recognise the devastating effect that this can have upon the victim and their family. We will be working to increase reporting of this crime, which often goes unreported and improving the support provided to victims of sexual offences.
  - *Road safety*  
This area measures the national indicator for those who are killed or seriously injured on our roads.
- 5.6 For each of the priority areas, improvement targets will be identified that we believe will reflect the work that we are going to be doing and allow both the partnership and the public to measure whether or not we have been successful.
- 5.7 The Safer Peterborough Partnership Plan covers all the priorities of the Partnership for the coming three years. Indicators, both national and local, have been selected to effectively reflect the improvement that is planned. Some of these indicators have also been included with the Local Area Agreement.

## 6. IMPLICATIONS



## **6.1 Financial Implications**

The financial implications of this Plan will be considered by the Safer Peterborough Partnership as part of the implementation of the Plan.

## **6.2 Legal Implications**

There is a statutory requirement on the Council to contribute to the Safer Peterborough Partnership and to produce a Partnership Plan.

## **6.3 Cross Service Implications**

Section 17 of the Crime and Disorder Act 1998 also requires that the Council considers the community safety implications of all decisions that are taken. The Plan therefore has implications for all departments in the Council and the Plan will be made available to all departments.

## **7. CONSULTATION**

7.1 A Members' briefing was held as part of the consultation for the Strategic Assessment where all members had the opportunity to comment upon the proposed priorities in the plan.

7.2 Consultation has been undertaken with the agencies within the Safer Peterborough Partnership and this comes to Community Development Scrutiny Panel with their endorsement. The Cabinet Member with responsibility for community safety is Vice Chair of the Community Safety Partnership and has therefore approved this plan.

7.3 The Safer Peterborough Partnership now has a Communications Strategy which sets out clearly how the Partnership will communicate with the public. The Partnership has also appointed a Communications Officer to oversee this vital area of work as it is recognised that there is discord between a person's chances of being a victim of crime and their fear of crime.

## **8. EXPECTED OUTCOMES**

8.1 Scrutiny Panel is asked to endorse this plan and recommend it to Cabinet for approval.

## **9. NEXT STEPS**

9.1 The Plan will now go to Cabinet on 30 March 2009 for approval.

9.2 The Plan will be endorsed by Full Council on 8 April 2009.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Crime and Disorder Act 1998

Police and Justice Act 2006

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## SAFER PETERBOROUGH PARTNERSHIP<sup>1</sup>

### COMMUNITY SAFETY PLAN 2008 – 2011

Reviewed on an annual basis  
2009-2010 refresh

## 1 OUR VISION STATEMENT

Peterborough Together: reducing crime, building safe and confident communities

## 2 SETTING THE SCENE

### 2.1 Legislative Framework

The Government has, over the past few years, undertaken an extensive review of the Crime and Disorder Act 1998 with a number of changes being made to this legislation. The improvements identified are reflected in the Police and Justice Act 2006 and subsequent regulations.

One of the requirements of the Act is that the Community Safety Partnership<sup>1</sup> is to prepare a Partnership Plan which should be informed by the Strategic Assessment<sup>2</sup> undertaken on an annual basis. The Partnership Plan will cover three years but be updated annually in light of the findings from the revised Strategic Assessment.

The Strategic Assessment and Partnership Plan replace the Crime and Disorder Audit and Strategy.

The Community Safety Partnership is responsible for the delivery of the outcomes in this Plan. The constitution of the Partnership sets out the principles of how the day to day business will be conducted. This will ensure that the decision making processes are efficient, transparent and accountable to the public whom it serves.

The Community Safety Partnership Board brings together the *responsible authorities*, as set down in the Crime and Disorder Act 1998 (amended by the Police and Justice Act 2006). Responsible authorities have a duty, under Section 17 of the Crime and Disorder Act, to consider the community safety implications of their actions. This poses a testing challenge to the designated authorities. Compliance with Section 17 can be seen as a means to demonstrate the overall local authority response to addressing crime and

<sup>1</sup> Sometimes referred to as Crime and Disorder Reduction Partnerships (CDRPs)

<sup>2</sup> The Strategic Assessment brings together data from all the partner agencies to allow us to paint a picture of crime and disorder in the city. This is then used to help us to identify our priorities.

disorder and non-compliance could open up, in certain circumstances, the possibility of legal action against one of the responsible authorities.

Responsible authorities are:

- Cambridgeshire Constabulary
- Peterborough City Council
- NHS Peterborough
- Cambridgeshire Fire Authority
- Cambridgeshire Police Authority

*Co-operating authorities* are local groups or agencies that contribute significantly to community safety. The Crime and Disorder Act 1998 makes co-operating bodies key partners in the setting and delivery of objectives. Co-operating authorities should provide data and information to improve the understanding of the local crime and disorder problems, thereby benefitting the community and contributing to the core functions of their respective agencies.

Co-operating authorities are:

- Cambridgeshire Probation Service
- Cross Keys Homes (representing Registered Social Landlords)

The Board also invites others to join the partnership on the basis that they can assist in the delivery of goals of the Partnership. These are known as *Invitees to Participate*. These may sit on different areas of the Community Safety Partnership for example, the Community Safety Partnership, the Delivery Board or Task and Finish Groups. This provides the opportunity for the voluntary and community sector to be fully engaged in the work of the Partnership.

Invitees to co-operate are:

- Peterborough Racial Equality Council
- Drinksense
- Bridgegate Drug Services
- Victim Support
- Peterborough Mediation
- HMP Peterborough

As the new structures are developed these invitees to co-operate will be extended and clarified.

## **2.2 Links to other partnerships**

### **2.3.1 The Sustainable Community Strategy**

The Sustainable Community Strategy is the document, produced by the Greater Peterborough Partnership<sup>3</sup>, which sets out the direction for overall strategic development of Peterborough. There are many other strategic documents that support the overall development of Peterborough and the Community Safety Plan is one such plan.

The ambition of the Sustainable Community Strategy is to deliver a bigger and better Peterborough, taking advantage of the inherent opportunities we have

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<sup>3</sup> Available at [www.gpp-peterborough.org.uk](http://www.gpp-peterborough.org.uk)

and at the same time tackling the challenges we face in order to deliver a higher quality of life for all. The Community Safety Plan sets out how we, as the Community Safety Partnership, will contribute to this overall vision and contribute to the outcome of:

**'Making Peterborough Safer'** – so that people of all ages and abilities can live, work and play in a prosperous and successful Peterborough without undue crime or fear of crime'.

### **2.3.2 Other strategies and plans**

Whilst the Partnership Plan sets out the key priority areas for the Safer Peterborough Partnership, it is recognised that these priorities are not delivered entirely by the Community Safety Partnership but are contributed to by other plans and strategies such as:

#### **National plans**

- Youth Crime Action Plan

#### **Local plans**

- Peterborough City Council Corporate Plan
- Peterborough PCT 5 year strategic plan
- Drug Treatment Plans
- Alcohol Harm Reduction Strategy
- Youth Justice Plan
- Local Policing Plan
- Children and Young People Plan
- Neighbourhood Investment Strategy
- Community Cohesion Strategy
- Cambridgeshire Probation Area Business Plan
- MAPPA<sup>4</sup> Business Plan
- NHS Peterborough Five Year Strategic Plan – 'Living Longer, Living Well'
- Peterborough Safeguarding Adults Board Action Plan 2009-12

### **2.4 Changes in Peterborough's Population**

Peterborough is a city that has a history of receiving waves of migration - from Irish immigrants who built the railways in the 1840s, to post war arrivals from Italy, and to a lesser degree Poland, Lithuania and the Ukraine. This was followed by further arrivals from the West Indies in the 1950s, Pakistan and India from the 1960s. The city also welcomed groups of Ugandan Asians and Vietnamese boat refugees in the 1970s.

After being designated an asylum dispersal area in 2001, Peterborough – with around 160,000 residents – was allocated an estimated 78% of all asylum seekers dispersed to the East of England region. Other new arrivals, granted refugee status, also moved to the city and the expansion of the European Union in May 2004 saw an influx of migrant workers from the eight new Accession states.

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<sup>4</sup> MAPPA – Multi Agency Public Protection Arrangements – this is a multi agency group that oversees the management of the most dangerous offenders in our community

The city has become home to migrants from the European Union including around 6,000 Portuguese workers. The most recent official figures have recorded the number of migrant workers at 7,915<sup>5</sup>, representing one in eight of the total for whole of the Eastern Region. The arrival of large numbers of migrants, from over 50 nationalities, has changed the dynamics of our local communities.

However, the East of England Regional Assembly concedes that the number of EU migrants in the city may be as high as 16,000. This means that the indicative rise in population between 2003 and 2007 is likely to have been in excess of ten per cent.

In order that we ensure that our Partnership Plan effectively addresses the needs of all groups within our city we will undertake an Equality Impact Assessment on this plan to ensure that we are able to take these issues forward in the future.

## **2.5 Peterborough for the Future**

Peterborough is a city undergoing enormous amounts of change. Over the next few years the city is set to expand considerably. The Regional Spatial Strategy identifies that by 2021 it is planned that there will be 20,000 net new jobs, 25,000 more homes and 40,000 more people.

There are a number of major improvements planned for the coming years which will be set out in detail in Peterborough City Council's Core Strategy:

### **Housing**

We must plan for 27,535 more dwellings by 2026 which will be located broadly in the city centre, district centres, within the urban area, Hampton, Paston Reserve/Norwood, Stanground South, Great Haddon and a number of rural areas.

### **Employment**

The Economic Development Strategy identifies the potential to create more than the indicative target of 20,000 additional jobs set by the East of England Plan, with an emphasis on job creation in the higher value-added sectors, particularly environmental industries. Over 80 hectares of employment land is proposed in addition to that already identified or committed. The principle locations for new employment development will be the city centre, Eastern Industry, Alwalton Hill, Stanground South, the Great Haddon urban extension and the Norwood urban extension.

### **Regeneration**

The strategy for the future of Peterborough is as much about regeneration of existing neighbourhoods as it is about new developments.

These developments will have an impact upon the work of the Partnership and will be included within future plans.

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<sup>5</sup> Figures obtained from the most recent migrant workers registration scheme

## **Current economic crisis**

The partnership is fully aware that the current economic downturn will impact upon the work of the partnership. We can speculate about what these effects might be but it is important that a full analysis of this situation is undertaken and that this is considered as we progress through the coming year. Currently, Greater Peterborough Partnership are undertaking some research to consider the effects across all blocks within the Local Area Agreement and the Safer Peterborough Partnership will contribute fully to this work and consider its findings in future planning.

## **Transformation of neighbourhood delivery**

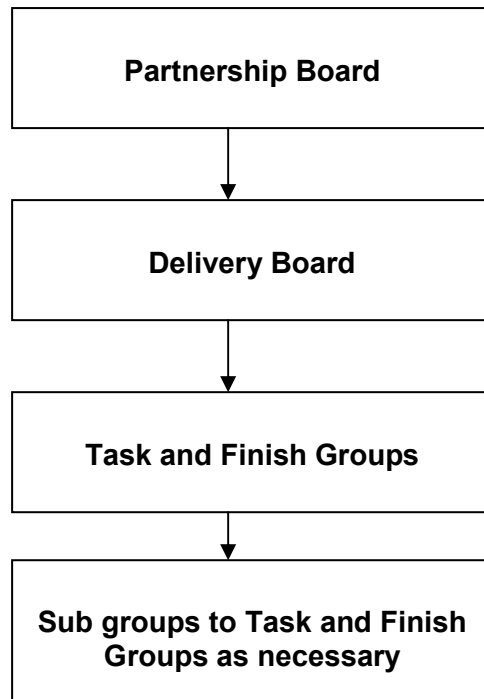
The Neighbourhood Investment Strategy, launched in 2006, was developed as a mechanism to manage and support communities in the context of growth and regeneration. The strategy has enjoyed a mixed response from both local communities and key stakeholders, with some embracing the concept of long term community planning whilst others have expressed a stronger desire to focus on current issues affecting the neighbourhood.

As a result of this, at time of writing a 'deep and wide' review of our approach to neighbourhood working across the Local Strategic Partnership is in progress. A new model, building on the existing Neighbourhood Investment Strategy but responding to local, regional and national policy changes, will be developed which will focus on delivering a neighbourhood management solution for our communities – essentially, a multi-partner approach to problem solving, community planning and driving the improvement agenda, which connects the 'bottom up' (i.e. community engagement, local aspirations, local needs), with the 'top down' (i.e. legislation, regional policy, data and intelligence).

Whilst a key focus of the new approach will be resolving the root causes of current issues affecting a neighbourhood, there will need to be an element of medium and long term planning to ensure the original values of the Neighbourhood Investment Strategy – to ensure all communities grow and regenerate sustainably – are maintained.

## **3 STRUCTURE OF SAFER PETERBOROUGH PARTNERSHIP**

- 3.1 Following the reviews of the Partnership in 2008, 2009 has been a year in which the new structures for the partnership have been embedded into our day to day work and, although there is still some development to be done by each of these groups, significant strides have been taken over the past year. The table below shows the structure of the Partnership:



### 3.1 Partnership Board

The Partnership Board is chaired by Chris Strickland, Deputy Chief Fire Officer of Cambridgeshire Fire and Rescue Service. This board provides strategic direction for the work of the Partnership by:

- Assessing the needs within the area
- Overseeing all planning and strategy
- Establishing the performance targets
- Resource management
- Delivery of the Safer and Stronger elements of the Local Area Agreement
- Compliance with the national guidance in relation to crime, drugs and anti social behaviour
- Provision of drug treatment services

### 3.2 Delivery Board

This Board is chaired by Adrian Chapman, *to be added*, Peterborough City Council. This Board carries out, on behalf of the Partnership Board, the following duties:

- Setting up Task and Finish Groups as needed to deliver the Partnership Plan
- Monitor the performance of the Task and Finish Groups against agreed performance targets and approved action plans
- report to the Partnership Board on a regular basis, identifying issues, challenges and barriers and seeking their guidance and direction in addressing these issues.
- Oversee the allocation of financial resources



### 3.3 Task and Finish Groups

Task and Finish Groups exist for the key priority areas of partnership business and other key areas of activity. Each Task and Finish Group has a Theme Lead who is responsible for leading delivery in their business area and producing the Action Plan. The Task and Finish Groups are:

- Serious Acquisitive Crime – DCI Donna Wass, Cambridgeshire Constabulary
- Anti Social Behaviour – Hayley Flaxman, Peterborough City Council
  - Arson Action Group – Mark Bennett-Tighe, Cambs Fire and Rescue Service
- Domestic Abuse – Dorothy Pocock, Peterborough City Council
- Serious Sexual Violence – Sue Mitchell, NHS Peterborough
- Violent Crime including alcohol related crime and disorder and hate crime – Debbie Sampson, Cambridgeshire Constabulary
- Road Safety – Peter Tebb, Peterborough City Council
- Prolific and Priority Offenders – Supt Gary Ridgway, Cambridgeshire Constabulary
- Finance – Christine Graham, Peterborough City Council
- Adult Drug and Alcohol Joint Commissioning Group – Howard Shoebridge, NHS Peterborough

The purpose of the Task and Finish Groups is to:

- To use intelligence led problem solving to develop action plans that will facilitate performance against the Partnership Plan
- To monitor performance against targets within the Partnership Plan
- To report performance, using provided templates, to the Delivery Board on a monthly basis
- To identify necessary funding to deliver the agreed action plans
- To report problems and blockages to the Delivery Board to allow support to be provided to the Task and Finish Group
- To form sub groups where necessary for a distinct area of business
- To identify areas of success and use these to influence the work of other Task and Finish Groups

### 3.4 SAFER PETERBOROUGH PARTNERSHIP TEAM

Over the past twelve months, significant changes have been made to the delivery of the Partnership Plan by the teams within the police and local authority. The most significant change is that the two community safety teams (police and local authority) and the Drug and Alcohol Action Team have now all merged into one *Safer Peterborough Partnership Team*. We are working towards co-locating this team in the future.

Following a restructure the make up of the team is as below:

***We are currently working towards a restructure of the team and this chart will be added when this can be shared publicly***

## 4 WHAT PROGRESS HAVE WE MADE OVER THE LAST YEAR?

### 4.1 SERIOUS ACQUISTIVE CRIME

Serious Acquisitive Crime (SAC) is comprised of five crime types which fall under the broad category of people taking things that do not belong to them:

- Burglary dwelling
- Theft of motor vehicle
- Theft from motor vehicle
- Robbery of personal property
- Robbery of business property

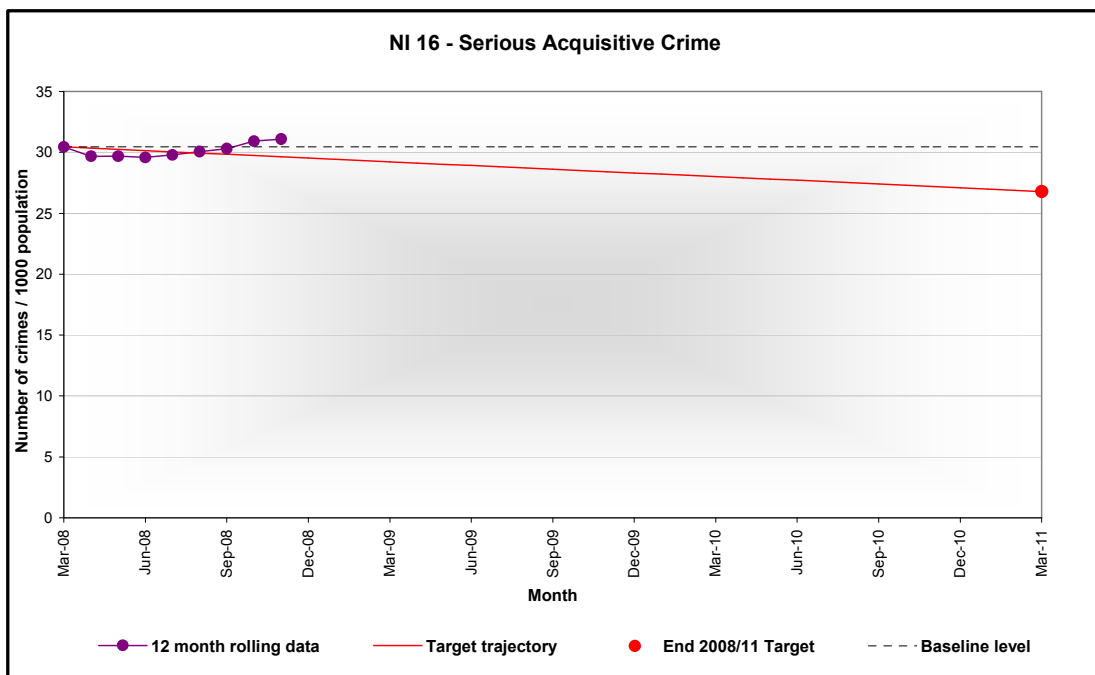
Over the analysis period<sup>6</sup>, 22.5% of all of Peterborough’s crimes fell into the category of SAC - as a result it is a high priority for the Safer Peterborough Partnership.

Serious acquisitive crime has decreased over the analysis period due to reductions in all offences which form part of this category. The most significant reductions have been in robbery of personal property; however over the last six months there has been an increasing trend.

#### 4.1.1 Performance measures

NI 16 Serious acquisitive crime rate

The LAA target is a **12% reduction** in Serious Acquisitive Crime between 2008/09 and 2010/11.

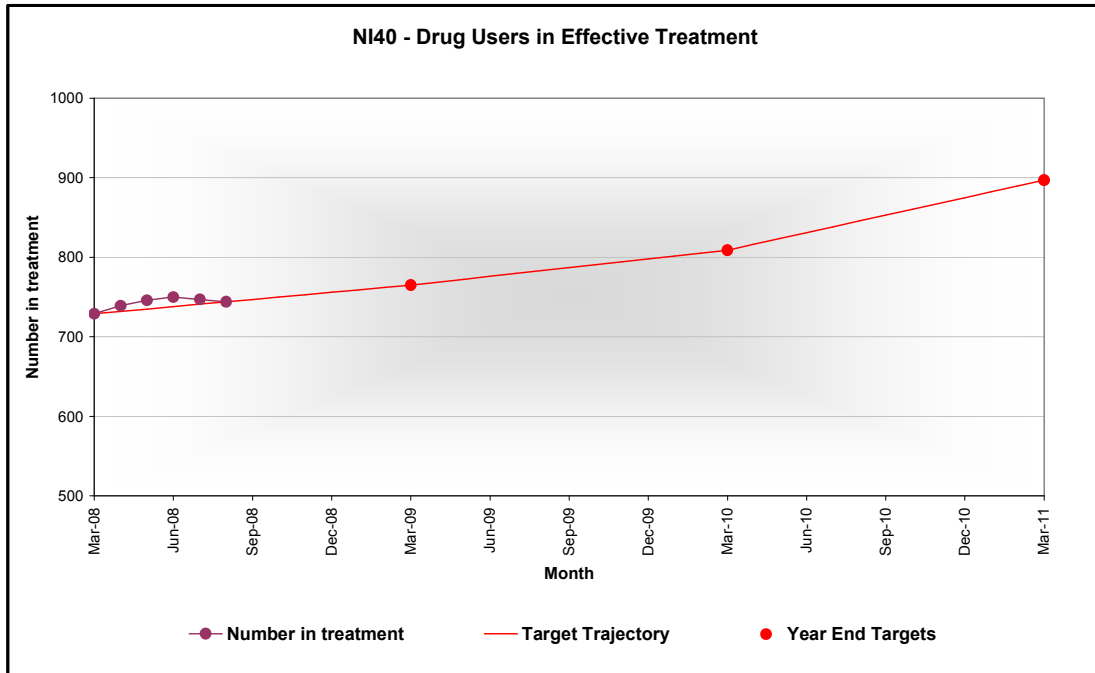


NI30 Reoffending rate of prolific and priority offenders

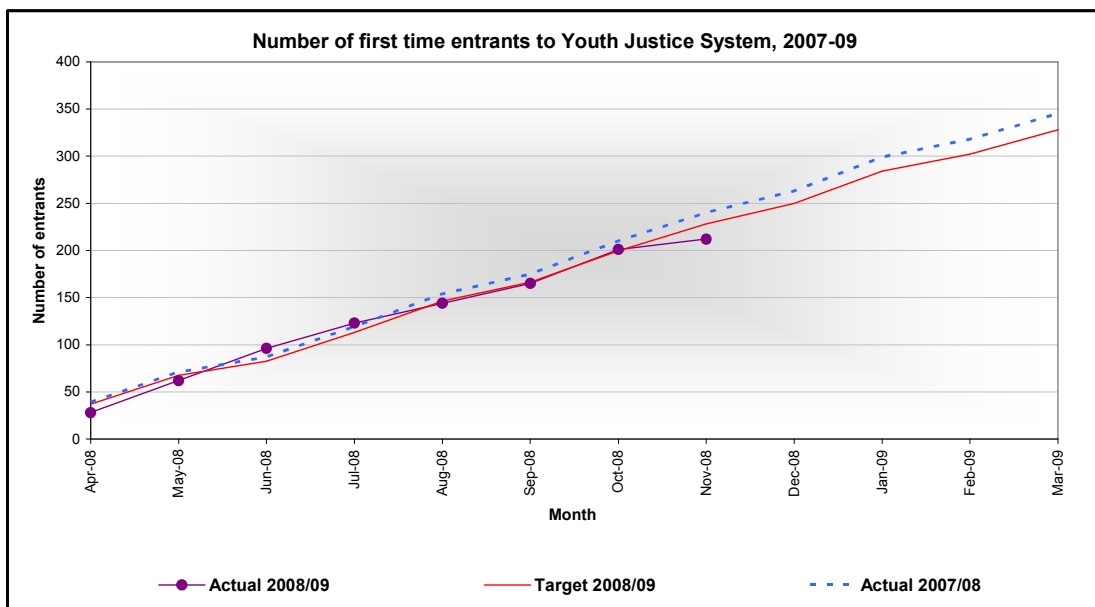
*need to add data in here*

NI40 Number of drug users recorded as being in effective treatment

<sup>6</sup> Analysis period used in Strategic Assessment is September 2007 – August 2008



NI111 First time entrants into the Youth Justice System, aged 10-17 years



#### 4.1.2 Focus of Task and Finish Group

The Action Plan has encompassed activity ranging from immediate impact around reducing risk to longer term problem solving by tackling the root causes of offending such as drug use.

An overriding goal has been to ensure that our communities feel safe and able to take the initiative to reduce the risk of them becoming a victim of crime. The Task and Finish group has identified a series of actions around positive marketing of crime prevention information and provision of crime reduction tools. These combined with other activities via a partnership approach will ultimately increase public confidence and reduce both risk and fear of crime.

Research shows that offenders who committed multiple offences often have a drug use and are committing crime to fund their habit. The action plan has included measures and initiatives around the use of drug testing on arrest and referral to drug treatment, drug treatment measures for persons on bail and an integrated drug treatment system within HMP Peterborough.

The Task and Finish Group has sought to reduce risk by 'designing out crime'. This has been achieved by active work with our local businesses, and vehicle users to reduce personal risk, combined with the implementation of policing and preventative measures to make these areas less vulnerable. When crime is committed, information and intelligence sharing measures will allow enhanced opportunities for offenders to be identified, arrested, convicted and rehabilitated.

## **4.2 ANTI SOCIAL BEHAVIOUR**

Anti-social behaviour blights people's lives, seriously affects their quality of life and increases their fear of crime. Tackling anti-social behaviour is not the sole responsibility of one particular organisation or the partnership as a whole but of the whole community. Everyone in Peterborough, including citizens of the city, needs to play their part in order to ensure that anti-social behaviour is tackled and not tolerated. This means that anyone witnessing anti-social behaviour needs to report it and organisations who receive these reports need to ensure that they investigate these reports and take appropriate action to tackle the issues, while ensuring that victims and witnesses are supported fully throughout the process.

### **4.2.1 Performance measures**

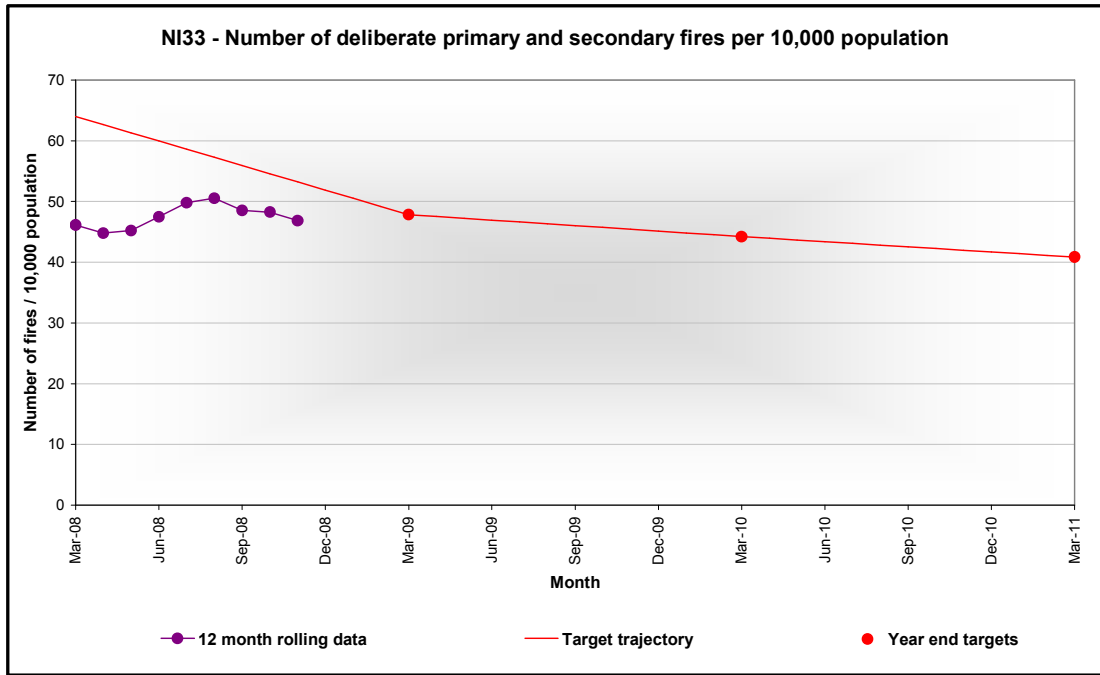
#### **NI17 Perceptions of anti social behaviour**

This is measured by the national 'Place Survey'<sup>7</sup> which has run for the first time in the autumn of 2008. The results of this survey will allow us to set our baseline and improvement targets for the next two years.

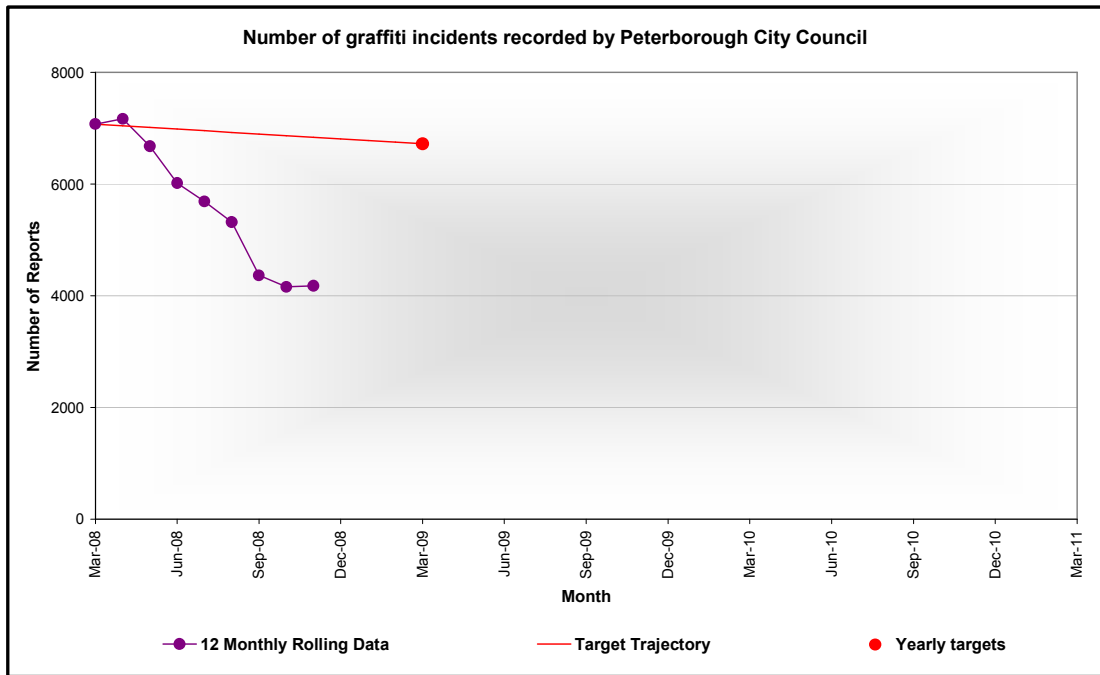
#### **NI33 Number of deliberate primary and secondary fires per 10,000 population**

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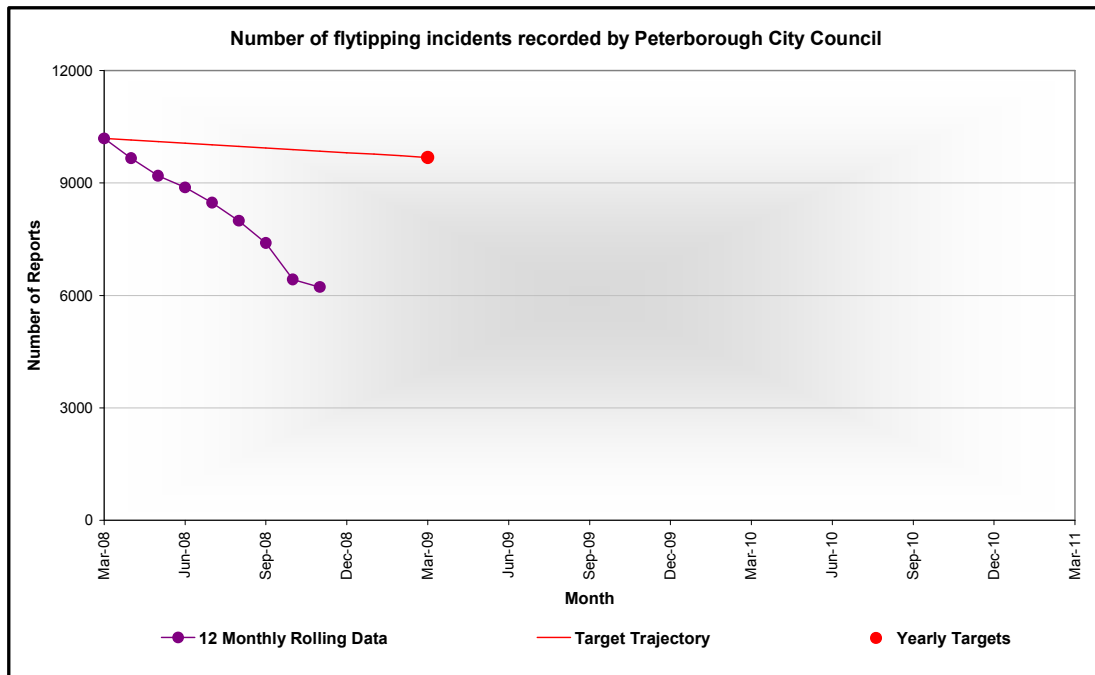
<sup>7</sup> The new National Indicator Set contains 25 indicators which are informed by citizens' views and perspectives. The Place Survey will ask people for their views about the area in which they live



**Reduction in number of graffiti incidents recorded by Peterborough City Council**



**Reduction in number of flytipping incidents recorded by Peterborough City Council**



### Number of volunteer street leaders recruited

*Need to add in chart showing target and performance to date*

#### 4.2.2 Focus of Task and Finish Group

The Anti-Social Behaviour Task & Finish Group identified 5 priority areas for 2008-09:

##### **Environmental crime**

Crimes that are most visible (e.g. graffiti, fly-tipping) have a significant impact on how people feel about the area in which they live and about crime in general. We aim to reduce the level of this type of crime so that people feel more positive and less fearful about the area in which they live.

##### **Community engagement**

Due to the subjective nature of anti-social behaviour different people have different perceptions of what ASB is, who is causing it and how it should be tackled. We want to empower the community as a whole, including both citizens and organisations, to understand how ASB can be tackled so that we build confident communities.

##### **Early identification and early intervention**

Prevention is better than cure. We aim to identify young people involved in ASB (and therefore at risk of offending) early so that we can intervene to tackle root causes of ASB.

##### **Victim focused service**

It is important that victims of ASB know that they can report it and know how and where to report it.

##### **Arson incidents**

Arson is a particularly dangerous and destructive form of ASB which can threaten businesses, families and communities. A sub group to this Task and Finish Group – *Arson Action Group* – has been formed and has a full action plan focussing on wheelie bin fires in a number of priority areas in the city:

- Dogsthorpe Ward
- Paston Ward
- Orton Longueville Ward

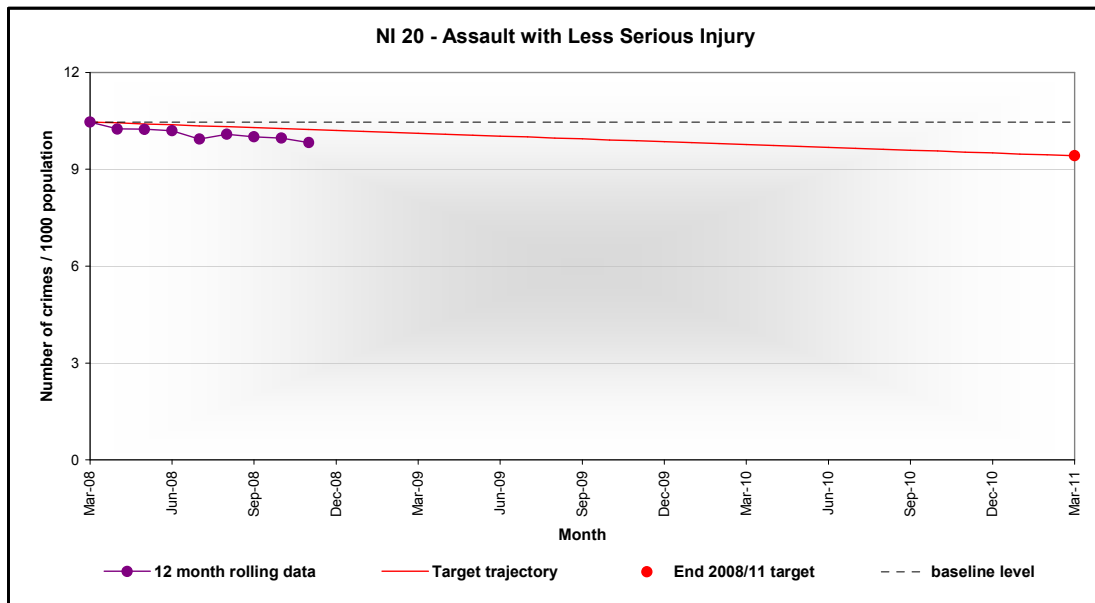
#### 4.3 VIOLENT CRIME INCLUDING ALCOHOL RELATED CRIME AND DISORDER

Violent crime is an issue of significant concern to the public. Although the proportion of violent crime in Peterborough is low it can have a disproportionate effect on victims. It is often highly visible and causes fear of crime within communities. Consequently the reduction of violent crime is a key area of focus for the Safer Peterborough Partnership.

Alcohol related crime and disorder is consistently raised as an issue by local communities, with offences from street drinking to alcohol-fuelled assault causing concern to members of the public. The Task and Finish Group will work with local agencies to tackle such risk-taking behaviour, particularly in relation to the night-time economy.

##### 4.3.1 Performance measures

##### NI20 Assault with less serious injury



**Reduction in number of licensed premises which sell alcohol to underage persons in test purchases**

| <b>MONTH</b>         | <b>Number of visits</b> | <b>Number of sales</b> | <b>% of TP sales</b> |
|----------------------|-------------------------|------------------------|----------------------|
| February 07          | 7                       | 3                      | 43%                  |
| May – Jul 07         | 71                      | 17                     | 24%                  |
| December 07          | 7                       | 4                      | 57%                  |
| <b>Totals (2007)</b> | <b>85</b>               | <b>24</b>              | <b>28%</b>           |
| March 08             | 9                       | 3                      | 33%                  |
| May 08               | 20                      | 0                      | 0%                   |
| October 08           | 8                       | 0                      | 0%                   |
| November 08          | 12                      | 3                      | 25%                  |
| December 08          |                         |                        |                      |
| <b>Totals (2008)</b> | <b>49</b>               | <b>6</b>               | <b>12%</b>           |

**4.3.2 Focus of Task and Finish Group**

The Violent Crime Task and Finish group has identified three priority areas for 2008/09. During this time, working practices will be established and solid foundations for future work and delivery will be developed.

**Safe socialising in and around Peterborough**

Whilst excellent partnership links are already in place, this area of work will ensure that robust processes are in place for working with problem licensed premises. The group are also keen to build on the success of the Peterborough Evening Partnership (PEP) and expand the scheme to other areas of the city. Part of this work will involve ensuring that information about personal safety and “safe night out” is developed and distributed, using a variety of media in order to reach a greater audience. The task and finish group will fully utilise licensing and violent crime legislation to deliver a reduction in violent crime.

**Ensuring appropriate accurate information to target service delivery**

As a multi-agency entity, this is a key area for the task and finish group. Ensuring that the correct information is available to target and deliver services will result in a better service for the public. This means encouraging and utilising information and intelligence from the public alongside that from other agencies such as crime and ASB data. It also means a focus on “smarter” working, such as mapping information to effectively focus resources and problem solve the issues.

**Protecting young people from harm**

Test purchase operations in licensed premises - both shops and “on licence” - for the sale of alcohol will be continued. To complement this, under-age education packs have been developed and launched to licensees throughout Peterborough. Further development of the Safer Schools and Be Safe agendas will also be at the forefront of this.

**4.4 SERIOUS SEXUAL VIOLENCE**

Sexual violence has a devastating effect on the lives of victims and their families and inspires fear in local communities. These crimes violate the basic right of women, men and children to be treated with dignity and respect, to have



control over their own bodies and to live without fear of sexual violence and abuse.

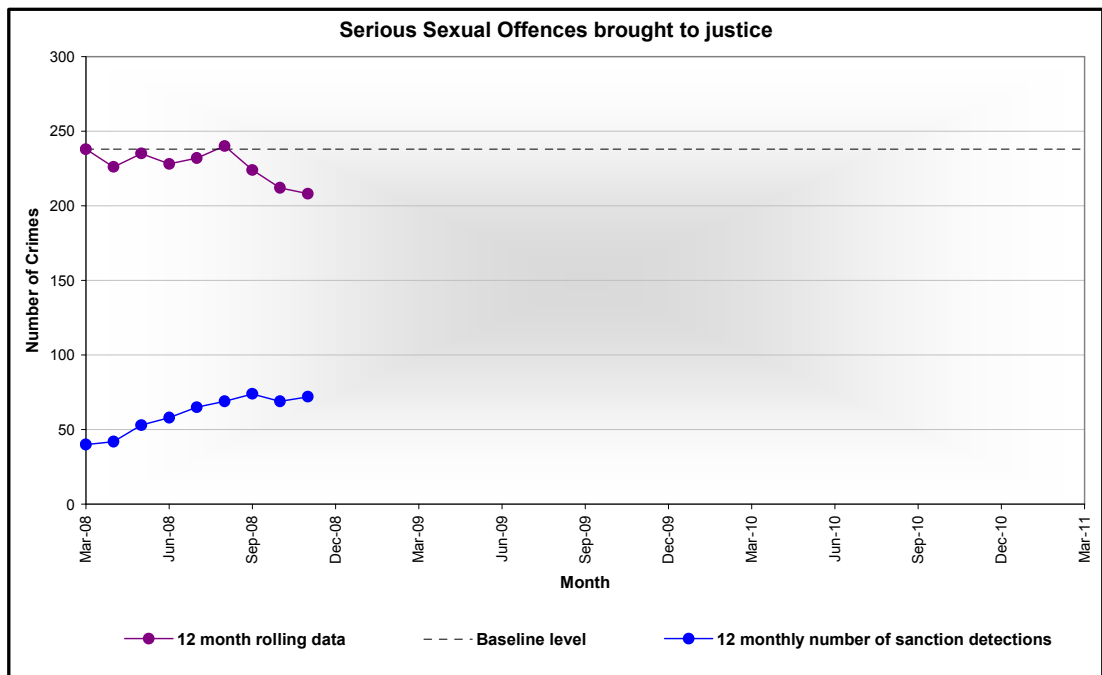
The most vulnerable in society are disproportionately affected by sexual violence, causing severe and long lasting harm to victims. There are also low rates of detection and conviction. Direct physical health consequences of sexual violence include physical injury, sexually transmitted infections and unwanted pregnancy. Rape is associated with the most severe cases of domestic violence, and is a risk factor for domestic homicide. Long term consequences of sexual violence include: post traumatic stress disorder; anxiety and panic attacks; depression; social phobia; substance abuse; obesity; eating disorders; self harm and suicide; domestic violence and in some cases offending behaviour.

#### 4.4.1 Performance measures

##### NI26 Specialist support for victims of serious sexual offences

This national indicator is measured using data provided by a Sexual Assault Referral Centre (SARC) which will be launched in the summer of 2009. This has meant that we have been unable to gather any data in relation to this indicator.

##### Number of perpetrators brought to justice



##### Interaction with sex workers

| Sex Worker Outreach |                 |                 |                 |                 |                  |
|---------------------|-----------------|-----------------|-----------------|-----------------|------------------|
|                     | Q1 Interactions | Q2 Interactions | Q3 Interactions | Q4 Interactions | YTD Interactions |
| Actual Interactions | 36              | 20              |                 |                 | 56               |

|   |    |    |    |    |     |
|---|----|----|----|----|-----|
| <b>Targeted Interactions</b>            | 25 | 25 | 25 | 25 | 100 |
| <b>Cumulative Performance vs Target</b> | 11 | 6  |    |    |     |

*Data for this indicator is obtained through quarterly monitoring reports produced by Peterborough Drug Services.*

#### **4.4.2 Focus of Task and Finish Group**

The Serious Sexual Violence Task and Finish group has identified a number of priorities in its action plan:

##### **Improved pathways for all to access sexual violence support services**

Sexual violence is often hidden and many victims feel ashamed, disempowered and afraid to report the crime. Data in this area is very sparse with significant underreporting of crimes of sexual violence.

It is important to improve and increase awareness of the accessibility of services for victims of sexual violence in order that when victims come forward to report an incident they feel confident they will receive an effective response and be supported throughout the process.

Training and awareness-raising of the impact of sexual violence, implications for victims and types of support needed and available, is important for professionals across settings, including magistrates, health and other services. This will also increase public confidence in the ability of public sector organisations to respond appropriately to this issue.

##### **Sexual violence prevention through a perpetrator-focused approach**

Targeted public awareness programmes are being developed to increase knowledge and understanding of what constitutes sexual violence, particularly aimed at men within communities.

##### **Proactive intervention to reduce risks of sexually violent attacks and to protect victims from further offending**

Targeted public awareness campaigns and short programmes have been developed to increase understanding of what constitutes sexual violence and assault and reducing unsafe or risk-taking behaviour that might result in being subjected to sexual violence. Such programmes have also sought to raise awareness of local services and support and to increase confidence and ability of victims to seek help when needed and to report attacks.

Programmes are needed to raise awareness of the risks to which women are exposed through, for example, human trafficking and prostitution, so that individuals can get the help they need and workers across settings are able to quickly identify and assist those who need the help.

##### **Working with communities to tackle honour-based sexual violence**

Publicity is being designed, working alongside existing and future domestic abuse campaigns, to increase awareness within communities of the existence of cultural issues such as honour-based sexual violence.

A greater understanding of how sexual violence occurs across cultures is essential within an ethnically diverse population.

#### 4.5 DOMESTIC ABUSE

Domestic abuse is physical, psychological, emotional, sexual and financial abuse that takes place within an intimate or family-type relationship and forms a pattern of coercive and controlling behaviour. Any person can experience domestic abuse regardless of race, ethnic or religious group, class, sexuality, disability or lifestyle. Crime statistics and research show that domestic abuse is heavily gender biased: usually the perpetrator of a pattern of repeated assaults is male, while women experience the most serious physical and repeated assaults.

However, the Safer Peterborough Partnership also recognises that men can be victims of domestic violence, women can perpetrate domestic violence, and that it can take place in gay, lesbian, bisexual and transgender relationships. The Partnership therefore aims to support anyone affected by this issue.

##### 4.5.1 Performance measures

#### NI 32 Repeat incidents of domestic violence

#### Number of MARAC<sup>8</sup> cases heard

| MONTH                | Total number of cases | Cumulative total | Cumulative target | Total repeat cases | Cumulative total | % repeats |
|----------------------|-----------------------|------------------|-------------------|--------------------|------------------|-----------|
| April 08             | 15                    | 15               | 16                | 0                  | 0                | 0%        |
| May 08               | 14                    | 29               | 33                | 0                  | 0                | 0%        |
| June 08              | 14                    | 43               | 49                | 3                  | 3                | 7.0%      |
| July 08              | 16                    | 59               | 65                | 14                 | 17               | 28.8%     |
| August 08            | 14                    | 73               | 81                | 6                  | 23               | 31.5%     |
| September 08         | 14                    | 87               | 98                | 5                  | 28               | 32.2%     |
| October 08           | 18                    | 105              | 114               | 2                  | 30               | 26.3%     |
| November 08          | 29                    | 134              | 130               | 10                 | 40               | 30.8%     |
| December 08          |                       |                  | 146               |                    |                  |           |
| January 09           |                       |                  | 179               |                    |                  |           |
| February 09          |                       |                  | 211               |                    |                  |           |
| March 09             |                       |                  | 244               |                    |                  |           |
| <b>TOTAL (08/09)</b> |                       |                  | <b>244</b>        |                    |                  |           |

#### Increase in reported domestic abuse in Peterborough

Safer Peterborough Partnership remains committed to increasing the reporting of domestic abuse and to being able to demonstrate that this is happening. However, over this past year, we have experienced significant problems with data collection and we continue to work hard to resolve this.

##### 4.5.2 Focus of Task and Finish Group

<sup>8</sup> Multi Agency Risk Assessment Conference

The Domestic Abuse Task & Finish Group has identified priority areas for 2008-09:

**Improved pathways for all to access domestic abuse support**

It is important to improve the safety of victims of domestic abuse. In order to do this it is crucial that victims are supported when they come forward to report an incident and that they feel confident they will receive an effective response. This has been done by ensuring that the needs of survivors of domestic abuse are met within the community through the development and enhancement of safe and accessible support and advocacy services, and ensuring that these are widely publicised.

**Domestic abuse prevention through a perpetrator focused approach**

At present services tend to focus on safety measures for the victim. More often than not, this involves removing the victim from the property and/or area, and ultimately from the perpetrator. Perpetrators are then able to go on and find another partner who may also suffer abuse. We are working to re-educate perpetrators and stop them from offending, which will in turn reduce the number of victims. We recognise that not all perpetrators will change, however evidence from perpetrator programmes has shown that a significant proportion do.

**Proactively intervening to protect victims from further offending**

The controlling behaviour by perpetrators of domestic violence can often be so serious that trying to contact the victim can be very challenging. Using the partners at MARAC we have worked to proactively intervene and engage with high risk victims to ensure they are aware of the risk they are at and the support they can access.

**Tackling honour based violence (HBV) in communities**

High profile honour killings that have taken place over recent years have highlighted the 'one chance' rule. This is the rule that as a professional you may only have one chance to speak to the potential victim and consequently only one chance to save their life. This means that all practitioners and officers of statutory agencies need to be aware of their responsibility and obligations when they come across potential forced marriage and honour based violence cases. We have worked to begin to identify the gaps in service for supporting HBV and FM victims as well as supporting the work of the forced marriage phone line run by Cambridgeshire Constabulary.

#### **4.6 ROAD SAFETY**

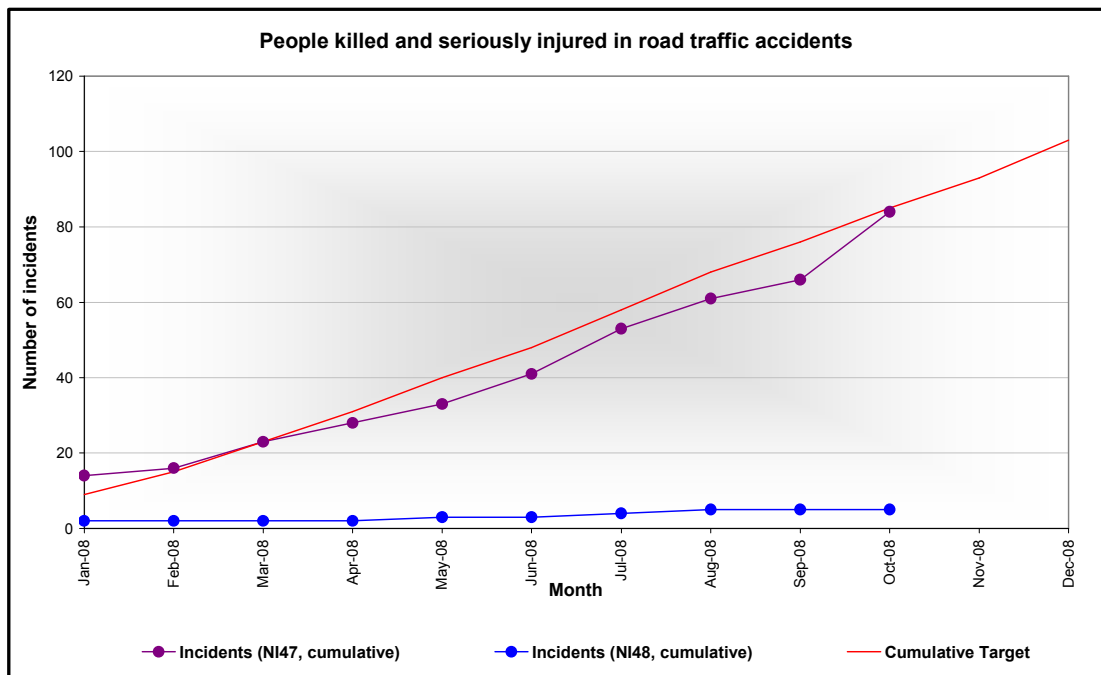
Road Safety is the combination of education, engineering, enforcement and encouragement activities focussed on reducing the number of road traffic casualties that occur on the highway network.

It is widely accepted that human action is involved in virtually all, and the sole cause in many collisions, whether it be through deliberate action e.g. wilful speeding, driving under the influence of alcohol or drugs; or failure to take some action, e.g. driving without due care and attention, becoming distracted (mobile phone usage), failure to maintain the car in a road worthy condition. The environment and vehicle factors contribute to approximately 20% of accidents but are rarely the sole cause, and thus often exacerbate the human action and magnify the effects resulting in a greater severity of injury particularly if excessive or inappropriate speed is involved.

In 2007 the Audit Commission published its report “Changing Lanes – Evolving Roles in Road Safety” which reviewed the good progress achieved in reducing road traffic casualties. It also stated that whilst improving road safety will always be a priority, greater emphasis would need to be placed on working in partnership with the police, primary care trusts and fire services to positively impact on the attitudes and behaviours of all road users irrespective of the mode of travel.

#### 4.6.1 Performance measures

**NI 47 People killed or seriously injured in road traffic accidents**  
**NI 48 Children killed or seriously injured in road traffic accidents**



#### 4.6.2 Focus of Task and Finish Group

The Road Safety Task and Finish Group runs under the auspice of the Cambridgeshire and Peterborough Road Safety Partnership, which is an existing partnership responsible for the delivery of Road Safety across Peterborough and Cambridgeshire. The membership of the strategic board comprises Peterborough City Council, Cambridgeshire County Council and the Highways Agency along with the Emergency Services and Primary Care Trusts. Beneath the Strategic Board there exists a series of six sub-groups focussing on particular elements of road safety namely, Safety Cameras, Intelligence, Enforcement, Education, Engineering and Emergency Services.

The five priority areas identified for 2008-2009 were:

##### **A reduction in motorcycling casualties**

Motorcyclists are overrepresented in the casualty statistics and comprise approx 20% of the total Killed or Seriously Injured (KSI) casualties and are at considerably greater risk of injury than the occupants of other motor vehicles. The principal means of addressing this group are greater education and training

accompanied by increased enforcement. The partnership has sought to continue with the provision of current training (Bikesafe) and also introduce further training (Ride) for motorcyclists who have been detected travelling at excessive speed by the police, through the use of covert surveillance.

#### **A reduction in the number of young driver casualties**

Young drivers (i.e. those aged between 17 and 25 years old) comprise 23% of all KSI casualties. Research has demonstrated that males in this group are more concerned at killing or injuring a loved one rather than the possibility of dying themselves. The Partnership has continued to target such attitudes and behaviours through campaigns such as “For My Girlfriend”. In addition the Pass Plus Scheme, that offers enhance training to newly qualified drivers, has been evaluated with a view to being delivered if deemed appropriate.

#### **A reduction in the incidence of speeding through Community Speedwatch and Speed Awareness Workshops**

There is an accepted relationship that the severity of a road casualty increases with increasing vehicle speed. In recognition of the common reporting of speeding as an issue through neighbourhood police panels, the partnership has sought to introduce a programme of Community Speedwatch. This enables local parishes and communities to borrow speed monitoring equipment from the police and undertake their own surveys, reporting any significant offenders to the police, who would then issue a warning letter advising the driver of their behaviour.

#### **A reduction in migrant worker casualties through the expansion of the BASICs campaign**

Whilst the ethnicity of drivers is not recorded as part of the standard police investigation into collisions, intelligence gained from the production of reports undertaken traffic police has indicated a greater proportion of these drivers committing various offences. The Partnership has therefore sought to expand the previous campaign utilising simple pictorial messages to overcome the language barriers backed up with targeted enforcement activity in identified locations.

#### **A reduction in casualties occurring whilst driving for work purposes**

Evidence indicates that approx one third of all road traffic collisions involve somebody who is driving on works business. The Partnership has therefore sought to deliver a series of work related road safety seminars to major businesses to assist them in reviewing their policies and procedures with regards to driving. Consequently businesses stand to benefit from fewer injuries to their workforce, damage to company vehicles and thus potential reductions in insurance premiums for fleet vehicles.

## **5 THE PRIORITIES FOR 2009-2010**

The Strategic Assessment has confirmed that all the current priorities are still relevant to Peterborough and therefore will continue to be priorities for the coming twelve months.

### **5.1 Emerging Issues**

The Strategic Assessment identified that shoplifting had increased over the analysis period, against a reduction in serious acquisitive crime. This suggests a shift by offenders to less serious acquisitive crime.

- Over the analysis period there were 1632 incidences of shoplifting, compared to 1407 over the previous 12 months.
- This is a 16% increase in shoplifting over the last year.
- On average, there were 272 crimes / month over the analysis period.
- We are 14<sup>th</sup> in our Most Similar Group<sup>9</sup> over the analysis period.
- Assuming all other CDRPs' crime levels stay the same, in order to achieve the average level within our MSG we would need 548 less crimes annually - 1.5/day.

It is also possible that, given the current economic climate and the fact that shoplifting offences carry a lower tariff on conviction than other forms of acquisitive crime, that we may see a continued increase over the coming twelve months.

The Partnership has agreed that, the evidence presented in the Strategic Assessment requires more in depth analysis. This will be undertaken by the partnership and will consider factors such as:

- Footfall in shopping centres
- Security in retail premises
- Are there more offences or is it merely that more offenders are being caught and therefore charged?
- Are retailers seeing an increase in stock loss?

Once more detailed analysis has been undertaken, an appropriate response will be agreed within the Partnership.

## 5.2 Vulnerable Neighbourhoods

Within these priorities, activity will be focused upon the most vulnerable neighbourhoods in the city. The Vulnerable Localities Index (VLI) allows us to identify those neighbourhoods that are most vulnerable to crime and community breakdown. Activity will be focused in the top 10 neighbourhoods as listed below:

### **Dogsthorpe Ward**

Scalford Drive, Belvoir Way, Dalby Court, Hallaton Road, Stathern Road, Langton Road, Normanton Road, Gilmorton Road

### **Orton Longueville Ward**

Herlington, Bodesway, Shortfen, Brewerne, Eldern, Wildlake, Toftland, Leighton, Saltmarsh

### **Bretton North Ward**

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<sup>9</sup> Most Similar Group - *“Areas with very similar geographical, demographic and socio-economic situations have been shown to have reasonably comparable levels of crime. Variations in crime rates between areas that are similar in character are likely to be due to other factors, such as efficiency of policing or working practices.”*

Coningsby Road, Stirling Way, Oldbrook. Gurnard Leys, Mewburn, Brynmore, Oxclose, Hanover Court

**East Ward**

Hereward Road, Wake Road, South Street, Eastgate, Wellington Street, First Drove, Nursery Lane, Harvester Way

**Dogsthorpe Ward**

Sherbourne Road, Burford Way, Wimborne Drive, Blandford Gardens, Eames Gardens, Barrowfield, Dorchester Crescent

**Paston Ward**

Norwood Lane, Newborough Road

**East Ward**

Norman Road, Flag Fen Road, Kingsley Road, Chester Road, Durham Road, Eastleigh Road, Padholme Road, Mellows Close, Eastfield Gardens, Tyrell Park, Padholme Road, Carr Road, Padholme Road East, Vicarage Farm Road, Newark Road, Empson Road, The Broadlands,

**Bretton North Ward**

Mallard Road, Linkside, Outfield, Sturrock Way, Adderley, Ellindon

**Paston Ward**

Chadburn, Honeyhill, Paynesholm, Whitwell, Paston Ridings, Cathwaite

**Orton Longueville Ward**

Braybrook, Worsley, Wheatdole, Hanbury, Paynels

The most vulnerable neighbourhoods will also benefit from the continued use of Weeks of Action. These are a co-ordinated response from a wide range of agencies into a small geographic area. Over the last year, Weeks of Action have been undertaken in a number of localities with excellent results. Future Weeks of Action will be selected, using the most recent trend data from a range of agencies, by the Delivery Board.

**5.3 Overarching Themes**

**5.3.1 Community cohesion and population change**

This is addressed in the section of the plan that sets the scene and looks at the challenges facing the Partnership over the next 12 months. The issues of community cohesion and population change will be monitored closely. We will consider community cohesion issues in all the work that is done by the Partnership to ensure that every community and their needs are considered in the work that is undertaken and that all have equal access to the Partnership.

Hate crime is addressed in a number of ways co-ordinated by the Hate Crime Co-ordinator. These include the Open Out Scheme which allows third party reporting for victims of hate crime and Tension Monitoring Group<sup>10</sup> which brings together a number of agencies to consider hotspots within the city. Following

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<sup>10</sup>The Tension Monitoring Group is a multi agency partnership meeting to address community cohesion issues at a tactical and operational level and reports to the Community Cohesion Board.



a review of hate crime over the past 12 months, this is now embedded within the Violent Crime Task and Finish Group.

### **5.3.2 Substance Misuse**

Substance misuse is an overarching issue which runs across every priority in the Partnership Plan. Over the last 12 months we have successfully embedded substance misuse into each of the Task and Finish Groups and their action plans.

### **5.3.3 Mental Health**

The Partnership acknowledges the role that mental health plays as an overarching theme and we will be ensuring that it is embedded in all of our action plans.

### **5.3.4 Safeguarding Vulnerable Adults**

The Partnership is aware of the national review of 'No Secrets', the statutory guidance on safeguarding vulnerable adults. The Partnership will maintain a link with the Peterborough Adult Safeguarding Board in order that any policy/legislation changes impacting on the wider community safety agenda be addressed. The number of alerts in relation to possible abuse of vulnerable adults in Peterborough has risen considerably. Some of these alerts will be criminal offences which link to Peterborough's priorities of violent crime, domestic abuse and serious sexual violence.

### **5.3.5 Marginalised and Vulnerable Groups**

The Partnership acknowledges that there is always more work that can be done to ensure that everyone in our city has equal access to the services that are provided and that they benefit equally from the improved safety and confidence that the work of the Partnership will bring to residents and visitors of the city. Over the next 12 months we will undertake an Equalities Impact Assessment of each of our priority areas to ensure that we are doing all that we can to ensure that this aspiration becomes a reality.

### **5.3.6 Fear of crime**

We know that people's fear of crime is disproportionate to the chances of them being a victim of crime. For some people, this can be debilitating and affect their quality of life. The fear of crime of local people can be affected by many things, many of which are beyond our control such as national events such as gun and knife crime in London or the reporting of certain issues by the national press.

However, we are not complacent and defeatist, we will strive to lower the fear of crime of our residents. We believe that we will do this by:

- Setting clear targets to reduce crime and anti social behaviour
- Achieve the reduction targets that we set
- Take every opportunity to tell the public about the reductions in crime and anti social behaviour that we have achieved

The Partnership has made great strides over the past twelve months in communicating more effectively with the public following the adoption of our Communications Strategy that has helped us to communicate more effectively through the media. The recent appointment of a dedicated Communications Assistant for the Partnership will allow us to develop this work even further this coming year.

## **6 HOW WILL WE ENSURE THAT WE ENGAGE WITH OUR COMMUNITIES IN OUR PLANNING AND DELIVERY OF THE PARTNERSHIP PLAN?**

Over the past twelve months we have worked hard to address the need to ensure that our stakeholders and the wider public can be part of the work that we are undertaking. It is important that they feel that we have effectively:

- Consulted with them – that is to say that we have listened to them and we have responded to what they have told us
- Informed them about what we are doing
- Involved them wherever possible in identifying priorities, planning activity and, in some cases, delivering this activity
- Partnered with them – working together to deliver mutually beneficial outcomes

### **6.1 Stakeholder Groups**

Over the past twelve months we have developed the stakeholder groups for each of our priority areas. The stakeholder group for domestic abuse (Domestic Violence Forum) has been further developed over the past twelve months.. New Stakeholder Groups have been formed for Anti Social Behaviour, Violent Crime, Serious Sexual Offences and Serious Acquisitive Crime. We are considering how this can be developed for road safety.

The purpose of these stakeholder groups is to:

- Allow a networking opportunity for those working in this area
- Allow them to influence the priorities for our action plans and input into these
- Comment upon the activity that has been undertaken and their perception of its effectiveness
- Challenge the Task and Finish Group as and when necessary

### **6.2 Voluntary Sector**

All of our Task and Finish Groups have voluntary sector representation, as does the Delivery Board and the Partnership Board. We have worked with Peterborough Council for Voluntary Service to improve our relationships with the voluntary sector and assist in identifying the appropriate representation from the voluntary sector. Over the coming year, we will be working with the voluntary sector to consider how we can strengthen their contribution to our work and allow them to engage as an equal partner.

We have also strengthened our commissioning arrangements to ensure that we can receive the valuable input from the voluntary sector to our work without comprising any commissioner/provider relationship.

### **6.3 Community Sector**

Over the coming year we will work to support the Neighbourhood Panels in each geographic location. The Partnership now has an accredited 'Problem Solving in Practice' course to ensure that those responsible for implementing the priorities of these panels are appropriately trained to do this effectively. This training is also available to community groups. The roll out of Neighbourhood Action Groups across the city will also improve this response to neighbourhood issues.

We have considered how the community sector can be involved in our Task and Finish Groups and we will continue to develop this work over the coming twelve months with a view to including community representatives within the local problem solving that takes place.

The Community Crime Fighters scheme will provide members of the public who are already active in their communities - like tenants and resident group leaders, neighbourhood watch co-ordinators or community activists - with training, information and support to work with the Partnership to help make communities safer. This scheme will be developed over the coming year by the Neighbourhood Crime and Justice Co-ordinator.

#### **6.4 Victims and Perpetrators**

Over the coming twelve months we will consider how we can, more effectively, engage with victims and perpetrators. This must be in a way that is meaningful to them and allows them to influence our planning and delivery. A closing questionnaire is already completed by clients of the Domestic Violence Advocacy Service. Over the coming year, we will also, in a number of key areas of delivery such as hate crime and anti social behaviour, develop a system for measuring customer satisfaction with the service that they have received.

### **7 HOW WILL WE ADDRESS OUR PRIORITIES IN THE NEXT TWELVE MONTHS?**

#### **6.1 SERIOUS ACQUISITIVE CRIME**

*To be added when action plans are clearer*

#### **6.2 ANTI SOCIAL BEHAVIOUR**

*To be added when action plans are clearer*

#### **6.3 DOMESTIC ABUSE**

*To be added when action plans are clearer*

#### **6.4 SERIOUS SEXUAL VIOLENCE**

*To be added when action plans are clearer*

#### **6.5 VIOLENT CRIME**

*To be added when action plans are clearer*

#### **6.6 ROAD SAFETY**

*To be added when action plans are clearer*

### **7 HOW WILL WE KNOW IF WE ARE SUCCEEDING?**

The following subsections are broken down and monitored through performance against a variety of National Indicators, these are all listed under each of the headings with the targets broken down for each of the NIs, where these are currently agreed and in place.

## 7.1 SERIOUS ACQUISITIVE CRIME

### NI16 – Serious Acquisitive Crime

| December 2008 position | March 2009 Target | March 2010 Target |
|------------------------|-------------------|-------------------|
| 5109                   | 4773              | 4574              |

To achieve the March 2010 target figure, a reduction of 10.5% is required from the position as at December 2008.

### NI30 – Re-offending Rate of Prolific and Priority Offenders

The target for this has not yet been set.

### NI40 – Number of Drug Users Recorded as Being in Effective Treatment

| August 2008 position | March 2009 Target | March 2010 Target |
|----------------------|-------------------|-------------------|
| 744                  | 765               | 809               |

To achieve the March 2010 target figure, a reduction of 8.7% is required from the position as at August 2008.

The August 2008 data is the most up-to-date available at this time due to the 12 week “effective treatment” period, that must be fulfilled by a user for them to be included within the figures. There is then an additional delay due to time spent by MUSE collating and cleansing data before releasing it on NDTMS.

### NI111 – First Time Entrants to the Youth Justice System aged 10-17 years

The target for this has not yet been set.

## 7.1 ANTI SOCIAL BEHAVIOUR

### NI17 – Perceptions of Anti-Social Behaviour

This is connected to the Place survey, which is due to report in February 2009. Therefore, no data is yet available for this measure.

### NI33 – Number of Deliberate Primary and Secondary Fires

| December 2008 position | March 2009 Target | March 2010 Target |
|------------------------|-------------------|-------------------|
| 769                    | 781               | 722               |

To achieve the March 2010 target figure, a reduction of 6.1% is required from the position as at December 2008.

## 7.2 DOMESTIC ABUSE

The 2010 target has not yet been negotiated for this section.

### 7.3 SERIOUS SEXUAL VIOLENCE

We do not currently have any targets in place for this section.

### 7.4 VIOLENT CRIME

#### NI20 – Assault with Less Serious Injury Crime Rate

| December 2008 position | March 2009 Target | March 2010 Target |
|------------------------|-------------------|-------------------|
| 1,568                  | 1,652             | 1,595             |

As at the end of December 2008, the rolling 12 month average was already ahead of the March 2010 target figure, by 1.7%.

### 7.5 ROAD SAFETY

#### NI47 – People Killed or Seriously Injured in Road Traffic Accidents

| Forecast 2008 Year End position | Calendar 2008 Target | Calendar 2009 Target |
|---------------------------------|----------------------|----------------------|
| 101                             | 103                  | 99                   |

This measure is targeted on a calendar year basis and therefore runs from January to December, so does not fit in perfectly with the other performance measures. From the forecasted 2008 year end position, to achieve the 2009 target will require a reduction of 2%.

#### NI48 – Children Killed or Seriously Injured in Road Traffic Accidents

This is included in the above performance target.

## 8 HOW WILL WE MONITOR OUR PERFORMANCE?

Over the past twelve months we have developed a robust performance management framework which follows a clear path through the partnership.

- (1) A monthly monitoring report is produced for the Task and Finish Groups to allow them to scrutinise the performance of their area on a monthly basis
- (2) A monthly monitoring report is produced for the Delivery Board which provides three types of information:
  - A monthly report with each performance indicator considered in detail
  - A performance dashboard which provides a RAG (Red/amber/green) status for both performance and activity. Each of the theme leads also provide detail to the Board about areas of concern for the Board for that month and any variances to their action plan which require approval
  - A powerpoint presentation that summarises this information

- (3) At the Delivery Board meeting, the report is presented and each Theme Lead will speak to their area of business. This is then challenged by the Delivery Board to ensure that there is a full understanding of why performance is as it is and if there are any areas in which the Delivery Board can support the Theme Lead.
- (4) A overview report is taken to the Partnership Board each month with details about the challenge that has taken place at the Delivery Board. The Partnership Board will challenge the Delivery Board Chair in order that they are reassured that performance is under control. They will be asked to provide support in areas of difficulty.

## 9 WHAT ARE THE PRINCIPLES UNDER WHICH THE BUSINESS OF THE PARTNERSHIP WILL BE CONDUCTED?

In working to fulfil the Partnership Plan the partners will be guided by the following principles (as adopted by the Greater Peterborough Partnership):

**Leadership and Ownership** – recognising that the Community Safety Plan is owned and will be delivered by all of the partners, who have responsibility to ensure that its vision and priorities are understood in their own organisations and reflected in their own corporate documents and performance management.

**Openness** – recognising that as partners we need to inspire and challenge each other to deliver the vision of the Community Safety Plan and that this will require us to be open and honest in our communications, offering each other constructive feedback on all aspects of our collaborative performance.

**Partnership working** – recognising that every individual and every organisation has a role to play in delivering the Community Safety Plan and that we need to work together to tackle our priorities and deliver our vision.

**Engagement** – recognising throughout our work that the Community Safety Plan is a document for every individual and every organisation, and that therefore we need to work hard to involve, listen and respond to people and communities.

**Responsibilities** – recognising that the Community Safety Plan is relevant to all of the people, communities and organisations of Peterborough, we need to be informed, empowered and encouraged to take responsibility for helping deliver it.

**Diversity** – recognising that Peterborough's diversity is one of its established key strengths and that all our work should promote and celebrate diversity across all our communities and people.

**Prioritisation** - recognising that we cannot achieve all of our goals at once and that we need to take tough decisions to allocate resources to support the four priority areas in the Community Safety Plan.

**Delivery** – keeping our promises and delivering what we have committed to.

## 10 HOW WILL WE TELL THE PUBLIC THAT WE ARE SUCCEEDING?

The Partnership is committed to ensuring that any member of our community can have access to the information about the Partnership Plan. It is important that the public know:

- The areas of business that we consider to be most important
- What we are going to do to improve in these areas
- How we will know if we have been successful

To ensure that people have access to as much information as they wish we will:

- Publish a summary of this plan in easily understood language
- Ensure that the full plan is easily accessible to those who wish to see more detail than contained in the summary
- Report on a quarterly basis our performance against the targets – this will be done in a clear and concise manner that is easily understood
- Hold at least three 'Face the People' sessions to allow the public to question the partnership about the performance

We will make the Partnership Plan in a number of ways including:

- Safer Peterborough Partnership website
- Greater Peterborough Partnership website
- Responsible authorities websites
- Hard copies of the summary to be made available in sports centres, libraries and other public buildings
- Insert in 'Your Peterborough' to ensure that it goes to every household in the city
- Copies of the full version of the report will be available on request
- Copies in minority languages will also be available in selected locations

## **11 CONCLUSION**

This Partnership Plan will continue to be refreshed on an annual basis following an updated Strategic Assessment. This past year has seen major developments for the Partnership which has been reflected in performance. Over the coming year we will build on the improvements made and continue to strengthen and further develop the work of the Partnership.

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| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | AGENDA ITEM No. 5 |
| <b>11 FEBRUARY 2009</b>                     | PUBLIC REPORT     |

## **Report of the Director of Operations**

**Report Author – Ralph Middlebrook, Supporting People Manager**  
**Contact Details – 01733 863841**

### **PETERBOROUGH SUPPORTING PEOPLE ANNUAL PLAN**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to obtain the Scrutiny Panel's comments on the 2009/10 Supporting People Annual Plan.
- 2.1 A summary of the Annual Plan is attached to the report.

#### **2. RECOMMENDATIONS**

- 2.1 Members are asked to note the success of this service and agree the 2009/10 Supporting People Annual Plan and Commissioning Priorities.

#### **3. LINKS LOCAL AREA AGREEMENT**

- 3.1 The Supporting People programme contributes to national Indicator 142, Number of vulnerable people who are supported to maintain independent accommodation, which is included in the Local Area Agreement within the Creating Opportunities, Tackling Inequalities, Supporting Vulnerable People Block.

#### **4. BACKGROUND**

- 4.1 The Supporting people Commissioning Body, Policy Overview Committees and Cabinet approved the 2005/10 Supporting People Commissioning Strategy in February 2005 and this is subject to an annual review to ensure its continued relevance.
- 4.2 As the annual plan will be the last one of the 2005/10 Commissioning Strategy, the annual plan takes the form of a review of the achievements against the original 2005/10 strategy objectives outlines those for 2009/10.
- 4.3 The Department for Communities and Local Government has issued recommendations as to the format and content of Supporting People Annual Plans, and the Peterborough Annual plan has been developed in accordance with these.

#### **5. KEY ISSUES**

- 5.1 The Annual Plan enumerates and describes the changes that have been made to Supporting People funded services from March 2005 to date. These are as a result of commissioning, remodelling and decommissioning decisions made by the Commissioning Body.
- 5.2 All decisions have been made in accordance with Supporting People strategic priorities and as a result of the outcomes of service reviews and options appraisal.
- 5.3 Whilst services remain in priority groups, services will be commissioned in any of the groups apart from older people with support needs in sheltered housing, which is consistent with

recommendations within the Older People's Accommodation and Housing Related Support Strategy.

5.4 The original commissioning priorities incorporated in the Five Year Strategy, and the reasons for changes in priority are given below:

| <b>2005 Commissioning Priorities</b>   |  |
|--|--|
| <b>Priority 1</b>  | <b>Change &amp; reason for change</b>  |
| <ul style="list-style-type: none"> <li>• Teenage parents</li> </ul>  | Now <b>priority 3</b> – new services commissioned  |
| <ul style="list-style-type: none"> <li>• Mentally disordered offenders</li> </ul>  | Remains <b>priority 1</b> – no dedicated SP funded service at present  |
| <ul style="list-style-type: none"> <li>• Women fleeing domestic violence (particularly families with children over 14)</li> </ul>  | Remains <b>priority 1</b> – lack of SP funded support for families with children over 14.  |
| <ul style="list-style-type: none"> <li>• People with a learning disability</li> </ul>  | Now <b>priority 2</b> – services will be provided through Individual Budgets from 1 October 2009.  |
| <ul style="list-style-type: none"> <li>• People with drug misuse problems</li> </ul>   | Now <b>priority 3</b> – new service commissioned.  |
| <ul style="list-style-type: none"> <li>• Homeless families with support needs</li> </ul>   | Now <b>priority 3</b> – new services commissioned.   |
| <ul style="list-style-type: none"> <li>• Young people leaving care</li> </ul>  | Now <b>priority 3</b> – new services commissioned  |
| <ul style="list-style-type: none"> <li>• Older people with support needs/frail elderly/older persons with mental health needs or dementia in extra care sheltered housing</li> </ul> | Remains <b>priority 2</b> – further developments to follow Older Persons Accommodation & Housing Related Support Strategy.                                 |
| <b>Priority 2</b>  | <b>Change &amp; reason for change</b>  |
| <ul style="list-style-type: none"> <li>• People with HIV/AIDS</li> </ul>   | Now <b>priority 3</b> – new service commissioned.  |
| <ul style="list-style-type: none"> <li>• Rough sleepers</li> </ul>   | Now <b>priority 3</b> – new service commissioned.  |
| <ul style="list-style-type: none"> <li>• Single homeless with support needs</li> </ul>   | Now <b>priority 3</b> – new services commissioned.   |
| <ul style="list-style-type: none"> <li>• Young people at risk</li> </ul>   | Remains <b>priority 2</b> – further development in line with the recommendations of the Young people's Accommodation and Housing Related Support Strategy. |
| <ul style="list-style-type: none"> <li>• Offenders or people likely to offend</li> </ul>   | Now <b>priority 3</b> – new services commissioned  |
| <ul style="list-style-type: none"> <li>• People with a physical or sensory disability</li> </ul>   | Remains <b>priority 2</b> – services will be provided through Individual Budgets from 1 October 2009.  |
| <b>Priority 3</b>  | <b>Change &amp; reason for change</b>  |
| <ul style="list-style-type: none"> <li>• People with mental health problems</li> </ul>   | Now <b>priority 2</b> – services will be provided through Individual Budgets from 1 October 2009.  |
| <ul style="list-style-type: none"> <li>• Refugees</li> </ul>   | Remains <b>priority 3</b> – strategic priorities met   |
| <ul style="list-style-type: none"> <li>• Travellers</li> </ul>   | Now <b>priority 1</b> – no dedicated SP service at present. To be influenced by Peterborough Gypsy & Traveller Strategy.                                   |
| <ul style="list-style-type: none"> <li>• People with alcohol problems</li> </ul>   | Remains <b>priority 3</b> . strategic priorities met   |
| <b>Not a priority</b>  | <b>Change &amp; reason for change</b>  |
| <ul style="list-style-type: none"> <li>• Older people with support needs in traditional sheltered housing</li> </ul>   | No change - further developments to follow Older Persons Accommodation & Housing Related Support Strategy.   |

5.5 The commissioning priorities for 2009/10 are as follows:

|   |
|---|
| <b>Priority 1</b>   |
| <ul style="list-style-type: none"> <li>• Mentally disordered offenders</li> <li>• Travellers</li> <li>• Women fleeing domestic violence (particularly families with children over 14)</li> </ul>  |
| <b>Priority 2</b>   |
| <ul style="list-style-type: none"> <li>• Older people with support needs/frail elderly/older persons with mental health needs or dementia in extra care sheltered housing</li> <li>• People with a physical or sensory disability</li> <li>• Young people at risk</li> <li>• People with mental health problems</li> <li>• People with a learning disability</li> </ul>   |
| <b>Priority 3</b>   |
| <ul style="list-style-type: none"> <li>• Young people leaving care</li> <li>• People with HIV/AIDS</li> <li>• Single homeless with support needs</li> <li>• Offenders or people likely to offend</li> <li>• Teenage parents</li> <li>• People with drug problems</li> <li>• Homeless families with support needs</li> <li>• Refugees</li> <li>• Offenders or people likely to offend</li> <li>• Rough sleepers</li> <li>• People with alcohol problems</li> </ul> |
| <b>Not a priority</b>   |
| <ul style="list-style-type: none"> <li>• Older people with support needs in traditional sheltered housing</li> </ul>  |

5.6 The full rationale behind the resetting of the priorities is contained in Appendix 2 of the Annual Plan document.

5.7 Changes to be implemented April 2009 – March 2010

5.7.1 The Annual Plan details Policy developments which the Commissioning Body has agreed to undertake:

- Joint commissioning of Supporting People and Peterborough Primary Care Trust services leading to commissioning of the Independent Living Support Service.
- Decisions to be taken in line with the Older People's Accommodation and Housing Related Support Strategy
- Decisions to be taken in line with the Peterborough Gypsy & Traveller Strategy
- Decisions to be taken in line with the Peterborough Young People's Accommodation and Housing Related Support Strategy.

5.8 The Supporting People Team is currently participating in work with other Supporting People Teams in the Eastern Region. These Cross Authority Groups are studying accreditation, contract monitoring and outcomes, value for money and the housing related support needs of Gypsies and Travellers.

5.9 The Supporting People East Region Group, which comprises of lead officers from the Supporting People teams in the eastern region, commissioned a regional strategy which the Peterborough Commissioning Body has adopted.

- 5.10 A summary of the Annual Plan is appended to this document and a copy of the full document is available on request.

## **6 IMPLICATIONS**

- 6.1 The Supporting People Annual Plan does not have any financial, legal, human resource or ICT implications.
- 6.2 The Supporting People Annual Plan reviews the development of the programme on a city-wide basis, as such there are no individual ward implications.

## **7. CONSULTATION**

- 7.1 The Annual Plan has been subject to consultation with the Supporting People Providers Form and Core Strategy and Development Group, and submitted to the Committee following approval at Supporting People Commissioning Body meeting held on 26th January 2009.

## **8. EXPECTED OUTCOMES**

- 8.1 The Community Development Scrutiny Panel is asked to comment on the annual plan.

## **9 NEXT STEPS**

- 9.1 The Supporting People Annual Plan will, after consideration by the panel, be referred to Cabinet for adoption.

## **10. BACKGROUND DOCUMENTS**

- 10.1 The full 2009/10 Supporting People Annual Plan is available to members on request.

**PETERBOROUGH SUPPORTING  
PEOPLE**

**ANNUAL PLAN  
Summary**

**2009 – 2010**

**JANUARY 2009**



## Introduction

### Our vision for Supporting People in Peterborough

**To provide flexible housing related support services which are innovative, cost effective, high quality and fully integrated to enable people to live as independently as possible and maximise their potential in the community.**

The Supporting People programme commenced in April 2003 and is a government funded initiative, which offers **housing related support** to help vulnerable people live independently in the community.

Peterborough City Council is deemed the 'Administering Authority' for the grant, and the Supporting People Team is situated within the Programme Delivery section of Strategic Growth & Development. This division is part of the Operations Directorate.

The Supporting People grant from the Department of Communities and Local Government for the year 2008/9 was £4,930,000. The Department for Communities and Local Government have announced that the programme grant for 2009/10 will be paid to Peterborough City Council as a un-ringfenced grant, with the level of grant provided to the programme being set by Peterborough City Council.

The Supporting People programme in Peterborough is overseen by a Commissioning Body. The membership of the Commissioning Body consists of:

- the Cabinet Member for Housing Regeneration and Economic Development
- Head of Strategic Growth and Development – Peterborough City Council
- Director of Adult Social Care and Performance – Joint PCC/PCT post who represents both Health and Adult Social Care.
- Assistant Chief Probation Officer - Cambridgeshire Probation Service.

### What is 'Housing Related Support'?

**Housing Related Support Services are defined as 'support services which are provided to any person for the purpose of developing that person's capacity to live independently in accommodation or sustaining his/her capacity to do so.'**

The key words in the definition of housing related support are **developing** and **sustaining**. A short-term service (such as a hostel for the homeless) will develop capacity to live independently whilst a longer-term service (such as a sheltered scheme for older people) will sustain independent living. Generally, it is '**helping with**' rather than '**doing for**'.

The following are examples of housing related support services:

- help in setting up and maintaining a home or tenancy
- helping people fill in housing benefit application forms
- help in establishing social contacts
- advice on how to report repairs (but not the actual carrying out of repairs)
- community alarms

- housing related support from a sheltered housing scheme manager

### **What kind of services do we have in Peterborough?**

In Peterborough, the Supporting People programme supports over 3,500 people in over 100 services run by 24 Providers.

We fund a variety of services. Some support is provided linked to specific accommodation (accommodation based) and some is provided to service users in their own home (floating support).

#### **Case study 1: Handyperson Service**

**Supporting People has funded through the Care and Repair Team the provision of a handyperson service. The services provides, free of charge, tradesmen to carry out small scale repairs (not exceeding 16 hours per repair) for vulnerable people in any tenure.**

**An 84 year old lady from Thorney telephoned Care and Repair at 2 pm on 4 April 2008 stating that the light above her front door was not working and she had no one available to repair it. The lady was blind in one eye with limited vision in the other and had restricted mobility. A contractor was dispatched to repair the wiring fault that afternoon. Whilst this would appear a minor problem, without the fault being remedied that afternoon she would have been able to see to unlock the door or negotiate the step and threshold.**

**This small intervention may have avoided a serious fall and admission to hospital, and certainly addressed the ladies anxiety concerning the repair.**

#### **Case study 2: Time Stop**

**Supporting People fund the YMCA Timestop project to provide a direct access homeless hostel for young people aged between the ages of 16-19. The average stay within the hostel is 3 months.**

**A 17 year old young lady had fallen out with her family and accessed the Timestop direct access homeless hostel due relationship breakdown with her parents. With support from the project staff the young lady enrolled on a child care training course, obtained basic life skills such as cooking and nutrition, re-built the relationship with her parents, and successfully bid for a social tenancy through Choice Based letting. As part of the re-settlement support was provided to secure furniture household items.**

### **Who is eligible?**

People who are vulnerable and belong to the following client groups:

- Frail elderly
- older people with mental health problems/dementia

- older people with support needs
- homeless families with support needs
- single homeless with support needs
- rough sleepers
- mentally disordered offenders
- offenders or people at risk of offending
- people with a physical or sensory disability
- people with alcohol or drug problems
- people with HIV/AIDS
- people with learning disability
- people with mental health problems
- refugees
- teenage parents
- travellers,
- women at risk of domestic violence
- young people at risk
- young people leaving care

Whilst charges are levied in long term schemes ('Homes for Life'), Supporting People provides a subsidy based on eligibility to Housing Benefit and Fairer Charging.

### **The Supporting People Five Year Strategy**

The Supporting People Five Year Strategy was approved by the Commissioning Body in February 2005, and also by Policy and Overview Committees and Cabinet. It was published on 31<sup>st</sup> March 2005. The document sets out the programmes aims, objectives and strategic priorities for the period of the strategy.

### **The Supporting People Annual Plan 2009/2010**

The Strategy is reviewed on an annual basis to ensure its continual relevance and these reviews take the form of an Annual Plan. As 2009/10 is the last year of the Five Year Strategy, the annual plan both reviews the achievement of objectives outlined within the original strategy and sets those for the coming year.

### **What the Supporting People Programme is achieving?**

**The programme is supporting the Council in achieving its strategic priorities by:**

- Enabling people to achieve the best possible health, housing and well being.
- Provide high quality opportunities for learning and ensure children are healthy and safe.
- Make Peterborough a better place in which to live and work.



### **The programme is running successfully and to target.**

- All Detailed Tasks in the Action Plan for 2008- 2009 have either been completed or are on-going.
- All services are reviewed to ensure they continue to provide strategically relevant, high quality and value for money.

### **The programme uses the 'Excellent Grant Conditions'**

- As a result of Peterborough City Council receiving a 3 star CPA assessment the Supporting People programme has been able to use grant conditions reserved for 'excellent' authorities. The benefits of the grant conditions are that there is more flexibility in how services are commissioned and what they can provide.

### **The programme has worked in Partnership with NHS Peterborough to provide 'joined up' services.**

- The programme has jointly commissioned with NHS Peterborough the first combined social care and housing related support service at the Pavilions Extra Care Complex.

### **Provision of Floating Support Services For Young People**

- Floating support services for young people were subject to competitive tender and their capacity increased.
- A new service was commissioned for young offenders.
- The service for teenage parents was extended.

### **Supporting People and NHS Peterborough Joint Commissioning – The Independent living Support Service**

- The Supporting People Commissioning Body and NHS Peterborough have agreed to pool resources and jointly commission services to all adults who require housing related support and/or social care/low level health services in order to live independently within the community. Service users will be able

to purchase these services via Individual Budgets.

- A number of short-term pilot services were commissioned during 2008/9 to trial the trail joint working arrangements required to the provision of integrated services for vulnerable people.
- The Independent Living Support Service will go live on 1 October 2009.

**We want to work jointly with our colleagues in other departments and organisations to ensure the best possible outcomes for the residents of the City.**

- The Commissioning Body has agreed to direct investment in services for Gypsies and Travellers as recommended by the Peterborough City Council Travellers strategy.

- The Commissioning Body adopted the 'Young People's Accommodation and Housing Related Support Strategy' in December which was jointly prepared by the Supporting People team and Children Services. The recommendations of the strategy will inform future investment decisions for this client group.

**We want Service Users to continue to have their say and help shape the Programme.**

- The Commissioning Body have approved a revised service user consultation strategy which will enhance the opportunities of service users to become involved in developing both service provided by the programme and its strategic development. The programme will hold its first service user forum in May 2009 to engage as wide a cross section as possible of the 21 client groups supported by the programme.

|   |                          |
|---|--------------------------|
| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | <b>Agenda Item No. 6</b> |
| <b>11 FEBRUARY 2009</b>                     | <b>Public Report</b>     |

## Report of the Head of Culture

**Report Author – Heather Walton, Library and Customer Services Manager**  
**Contact Details - (01733) 864271**

### IMPLEMENTING THE LIBRARY STRATEGY

#### 1. PURPOSE

- 1.1 The purpose of this report is to seek the views of the Community Development Scrutiny Panel on key issues as part of the implementation of the draft library strategy, in particular the proposed new opening hours and subsequent restructuring of the Library Service.

#### 2. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 2.1 This work underpins the draft Library Strategy which supports the Council's Sustainable Community Strategy and the Local Area Agreement outcome Pride in Peterborough. The main priorities being:

- Personal and community wellbeing and health;
- Community cohesion and celebration of diversity;
- Lifelong learning and education;
- Sense of pride, identity and belonging.

#### 3. BACKGROUND

- 3.1 The draft Library Strategy presented to the panel on the 17 September 2008 outlined some challenges that the library service was facing:

- Achieving the right level and quality of resources, services and facilities;
- Having the flexibility of responding to and leading on community expectations and need and the city's growth agenda;
- Developing effective and efficient skilled staff, leadership and management;
- Embedding ongoing improvement;
- Ensuring recognition of the vital importance of public libraries to personal, family and community development, and how they contribute to the priorities of the city.

#### 4. KEY ISSUES

- 4.1 There are a number of proposed changes emerging from the challenges set out above. These are as follows:

- Changes to the skills base of the staff;
- Changes to the staff structure;
- Changes to opening hours;
- Changes to the systems to support the service.

### **Changes to staff skills**

- 4.2 The way the Library Service is used has changed over the past few years, and while the main business still remains focussed on books and reading, more and more people are using the service for informal learning and to attend library events. The Library Service has started to develop events to such an extent that it now needs to ensure the current skills and structures are in place to be able to focus on maintaining and developing this part of the service, to ensure quality control and the flexibility to respond to ever-changing demands from our customers. Alongside this the Librarian's role needs to change to reflect customer needs and council priorities. The emphasis needs to be on service development and community engagement. Without this change, the service will stagnate.
- 4.3 In order to ensure continuous improvement and that staff skills are kept up to date and refreshed, tailor made and specialist training will be made available. Much of this will be achieved through online learning offered by the Reading Agency which has in the past proved very cost-effective and has delivered positive results.

### **Changes to the staff structure**

- 4.4 The current flat structure does not allow for progression or succession planning which has resulted in problems with staff retention. Currently most of the job descriptions are generic and the service needs varied job descriptions which reflect the range of tasks and skills required to recruit and retain the right people. In addition, recruiting to posts with few part time hours is difficult and not cost effective.
- 4.5 Library services are currently split between managers and therefore the decision making process is not as co-ordinated as it could be regarding day to day operations. Currently there is little co-ordination of work with customer focus groups or on audience development; the proposed structure would address this issue.
- 4.6 In order to address these issues a new staff structure has been drawn up which is set out in Appendix 1. This structure is no longer flat and so enables career progression; it also creates better co- ordination and decision- making.

### **Changes to opening hours**

- 4.7 In 2007 a six week usage survey was undertaken. This highlighted the need to revisit current library opening hours. The analysis revealed that there were times where members of staff outnumbered members of the public. A separate survey undertaken a few years ago also highlighted that people often use more than one library.
- 4.8 The challenge is to identify a programme of opening times that balance across the city and can be delivered within the overall library budget. Key principles are to ensure that there will be a library open somewhere in the city every weekday between the hours of 9am and 7pm and between 9am and 4pm on a Saturday. The main changes relate to weekend opening with closure of Central Library on Sundays and reduced Saturday opening times across the city (where the cost per hour open is significantly higher than during the week). The full proposed opening hour programme, compared to the existing is set out in Appendix 2. These proposed changes have been based on the challenges above and the costs associated with the provision of the service; an example of the staff costs per visit is set out in Appendix 3.

### **Changes to the systems to support the service**

4.9 The current library management system which controls the records relating to the stock held by the service, the customer database and the items borrowed, is no longer being developed. In light of this we will be changing to a new system which will provide more streamlined processes, enhanced services for the customers such as email notification while also offering some efficiency savings.

## **5. IMPLICATIONS**

### **Financial:**

- 5.1 There are significant financial implications relating to the delivery of the new opening hours and restructure. Once costs relating to redundancies and other factors have been met, there will be a reduction in the overall running costs of around £240,000.

### **HR:**

- 5.2 There are significant implications for Human Resources the Council is currently in an intensive period of consultation with staff.

### **ICT:**

- 5.3 Less out of hours cover will be required (e.g. Sundays). ICT involvement will be required in the move to a new library management system.

### **Legal:**

- 5.4 There are no significant legal implications other than those relating to redundancies.

## **6. CONSULTATION**

- 6.1 Wide consultation on the key principles within this paper was undertaken through the draft Library Strategy. Consultation on the detail of the staffing implications is currently underway.

## **7. EXPECTED OUTCOMES**

- 7.1 That the Community Development Scrutiny Panel explore the implications of the implementation of this phase of the Library Strategy.

## **8. NEXT STEPS**

- 8.1 The changes will be part of a formal consultation with staff. The changes should be implemented in April 2009.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

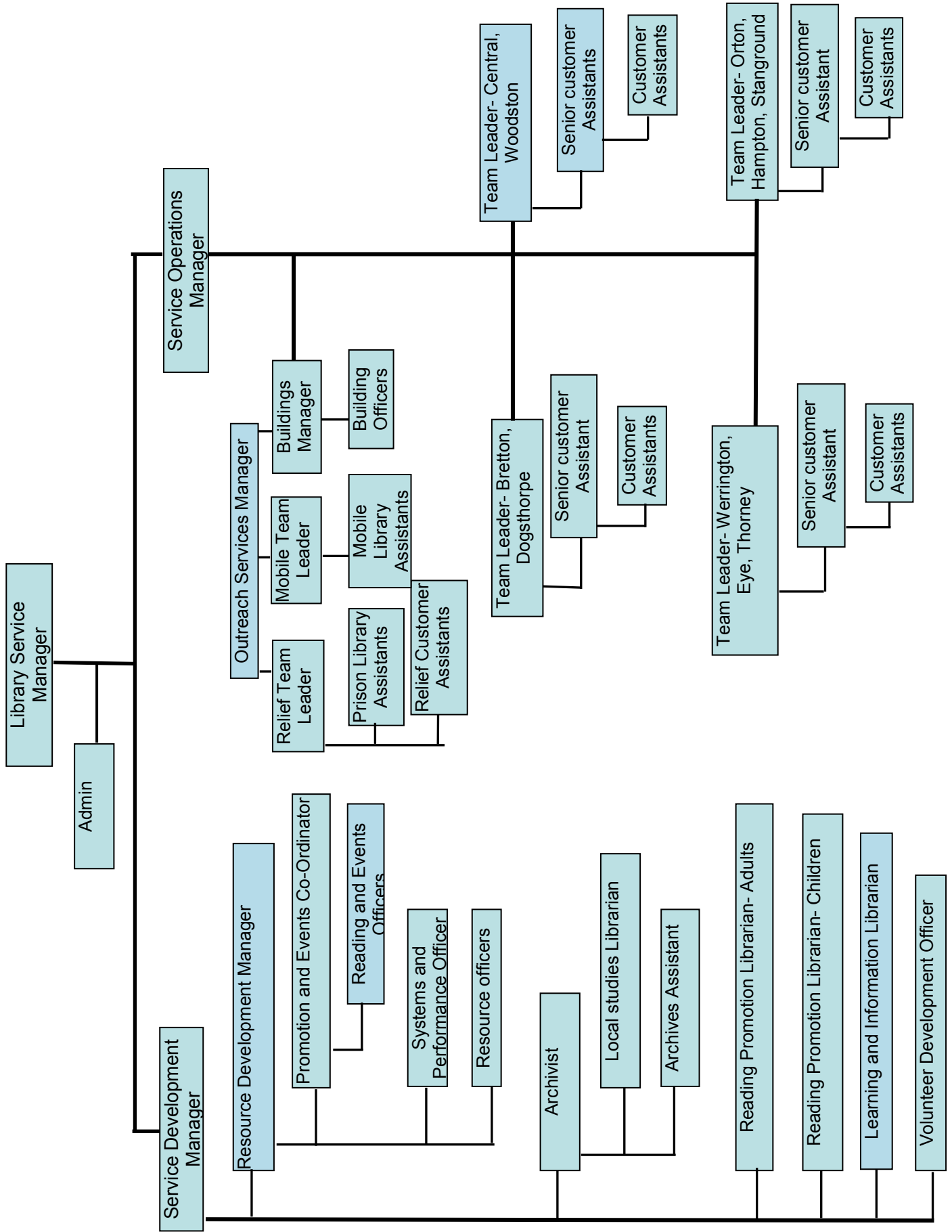
- i) Library Strategy
- ii) Library Use Survey

## **10. APPENDICES**

- i) New staff structure
- ii) Current and proposed opening hours
- iii) Cost per visit

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**Appendix 1 – Proposed new staff structure**



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**Appendix 2 – Current & Proposed Opening Hours**

|                                     | Central     | Bretton   | Orton   | Werrington  | Dogs                    | Hampton     | Eye                   | Stan             | Thorney               | Woods   |
|-------------------------------------|-------------|-----------|---------|-------------|-------------------------|-------------|-----------------------|------------------|-----------------------|---------|
| <b>Current Hours - Total 365</b>    |             |           |         |             |                         |             |                       |                  |                       |         |
| Mon                                 | 9-7         | 9.30-5    | 10.30-5 | 9.30-5      | 9.30 -12.30<br>1.30 - 5 | Closed      | 10-12<br>3.00-5.00    | 2-6              | 1.30 -5.30            | 2-6     |
| Tues                                | 9-7         | 10.30-6   | 9.30-6  | 9.30-7      | 9.30 -12.30<br>1.30 - 5 | 9.30 - 1.30 | 10-12.30<br>3-6       | 10 - 1<br>2-5.30 | Closed                | 9.30 -1 |
| Weds                                | 9-7         | 9.30-6    | 9.30-7  | 9.30-6      | 9.30 -12.30<br>1.30 - 6 | 9.30 - 1.30 | 3-7                   | Closed           | 10-1<br>3.30- 6.30    | 2-6     |
| Thurs                               | 9-8         | 9.30-7    | 9.30-7  | 10.30- 6.30 | 1.30 - 5                | 1.30 - 6    | 1-5                   | 10 - 1<br>2-6    | 1.30-5.30             | 2-5     |
| Fri                                 | 9-7         | 9.30-7    | 9.30-6  | 9.30- 6.30  | 9.30-12.30<br>1.30 - 5  | 1.30 - 7    | Closed                | 2-6              | 10 -1                 | 2-6     |
| Sat                                 | 9-6         | 9.30-5    | 9.30-5  | 9.30- 5     | 9.30 -12.30<br>1.30 - 5 | 11 - 3      | 9.30 -1               | 10 -1<br>2-5     | 10 -1                 | 10- 1   |
| Sun                                 | 10.30 -4.30 | Closed    | Closed  | Closed      | Closed                  | Closed      | Closed                | Closed           | Closed                | Closed  |
| <b>Proposed Hours - Total 330.5</b> |             |           |         |             |                         |             |                       |                  |                       |         |
| Mon                                 | 9-7         | 9.30-5    | 9.30-5  | 9.30-5      | 9.30 -12.30<br>1.30 - 5 | Closed      | 10.30-12.30<br>1.30-5 | 1-5              | 1.30 -5.00            | 1-5     |
| Tues                                | 9-5.30      | 9.30-5    | 9.30-5  | 9.30-7      | 9.30 -12.30<br>1.30 - 5 | 9.30 - 1.30 | 9.30-1.30             | 10 - 1<br>2-5.30 | Closed                | 9.30 -1 |
| Weds                                | 9-5.30      | 9.30-7    | 9.30-5  | 9.30-5      | 9.30-12.30<br>1.30 - 6  | 9.30 - 1.30 | 2-6                   | Closed           | 10.30-12.30<br>1.30-6 | 1-5     |
| Thurs                               | 9-7         | 9.30 - 5  | 9.30-7  | 9.30- 5     | 1.30 - 5                | 1.30 - 6    | 1-5                   | 10-1<br>2-6      | 1.30-5.30             | 9.30-1  |
| Fri                                 | 9-5.30      | 9.30 - 5  | 9.30-5  | 9.30-5      | 9.30 -12.30<br>1.30 - 5 | 1.30 - 7    | Closed                | 1-5              | 10-1                  | 2-5.30  |
| Sat                                 | 9-4         | 9.30-2.30 | 10-3    | 11-4        | 9.30-1.30               | 11-3        | 10.00-1.30            | 10-2             | 10-1                  | 10- 1   |
| Sun                                 | CLOSED      |           |         |             |                         |             |                       |                  |                       |         |

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Appendix 3

Staff costs (not including on-costs) per visit for the Central Library

|        | Mon          |                    |                        | Tues         |                    |                        | Weds         |                    |                        | Thurs        |                    |                        | Fri          |                    |                        | Sat          |                    |                        | Sun 10.30 - 4.30 |                    |                        |                   |
|--------|--------------|--------------------|------------------------|--------------|--------------------|------------------------|--------------|--------------------|------------------------|--------------|--------------------|------------------------|--------------|--------------------|------------------------|--------------|--------------------|------------------------|------------------|--------------------|------------------------|-------------------|
|        | No of Visits | Current staff cost | Current cost per visit | No of Visits | Current staff cost | Current cost per visit | No of Visits | Current staff cost | Current cost per visit | No of visits | Current staff cost | Current cost per visit | No of visits | Current staff cost | Current cost per visit | No of visits | Current staff cost | Current cost per visit | No of visits     | Current staff cost | Current cost per visit |                   |
| 08:30- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 10:00  | 113          | £106.84            | £0.95                  | 112          | £129.66            | £1.16                  | 108          | £135.31            | £1.25                  | 118          | £140.45            | £1.19                  | 123          | £121.47            | £0.99                  | 99           | £169.97            | £1.72                  |                  |                    |                        |                   |
| 10:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 11:00  | 196          | £125.82            | £0.64                  | 159          | £152.49            | £0.96                  | 170          | £127.02            | £0.75                  | 129          | £135.91            | £1.05                  | 146          | £144.80            | £0.99                  | 148          | £207.91            | £1.40                  | 60               | £186.44            | £3.11                  |                   |
| 11:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 12:00  | 236          | £134.71            | £0.57                  | 192          | £152.49            | £0.79                  | 186          | £135.91            | £0.73                  | 217          | £135.91            | £0.63                  | 194          | £144.80            | £0.75                  | 170          | £204.05            | £1.20                  | 127              | £372.88            | £2.94                  |                   |
| 12:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 13:00  | 173          | £61.19             | £0.35                  | 174          | £80.17             | £0.46                  | 210          | £90.26             | £0.43                  | 146          | £63.39             | £0.43                  | 185          | £62.39             | £0.34                  | 164          | £110.67            | £0.67                  | 141              | £372.88            | £2.64                  |                   |
| 13:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 14:00  | 242          | £63.59             | £0.26                  | 185          | £72.48             | £0.39                  | 203          | £80.17             | £0.39                  | 235          | £80.17             | £0.34                  | 186          | £72.48             | £0.39                  | 220          | £95.53             | £0.43                  | 112              | £372.88            | £3.33                  |                   |
| 14:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 15:00  | 179          | £134.71            | £0.75                  | 179          | £124.62            | £0.70                  | 199          | £144.80            | £0.73                  | 125          | £116.93            | £0.94                  | 193          | £135.91            | £0.70                  | 205          | £160.17            | £0.78                  | 128              | £372.88            | £2.91                  |                   |
| 15:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 16:00  | 162          | £133.42            | £0.82                  | 162          | £120.29            | £0.74                  | 139          | £125.31            | £0.90                  | 149          | £116.93            | £0.78                  | 145          | £127.02            | £0.88                  | 183          | £182.11            | £1.00                  | 151              | £372.88            | £2.47                  |                   |
| 16:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 17:00  | 140          | £107.44            | £0.77                  | 180          | £79.57             | £0.44                  | 122          | £105.73            | £0.87                  | 162          | £90.26             | £0.56                  | 143          | £86.04             | £0.60                  | 120          | £182.11            | £1.52                  |                  | £186.44            | £186.44                |                   |
| 17:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 18:00  | 93           | £62.39             | £0.67                  | 82           | £88.16             | £1.08                  | 99           | £68.03             | £0.69                  | 108          | £66.62             | £0.62                  | 73           | £67.60             | £0.93                  | 43           | £137.35            | £3.19                  |                  |                    |                        |                   |
| 18:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 19:00  | 51           | £62.39             | £1.22                  | 90           | £88.16             | £0.98                  | 67           | £53.50             | £0.80                  | 100          | £66.62             | £0.67                  | 75           | £71.88             | £0.96                  |              |                    |                        |                  |                    |                        |                   |
| 19:00- |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| 20:00  |              |                    |                        |              |                    |                        |              |                    |                        | 78           | £66.62             | £0.85                  |              |                    |                        |              |                    |                        |                  |                    |                        |                   |
| Total  | 1585         |                    | £0.70                  | 1515         |                    | £0.77                  | 1503         |                    | £0.75                  | 1567         |                    | £0.73                  | 1463         |                    | £0.75                  | 1352         |                    | £1.32                  | 719              |                    | £2,237.28              | Average<br>£29.12 |

■ Cost per visit 60 pence or less  
■ Cost per visit 61 pence to £1  
■ Cost per visit £1.01 and above

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| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | <b>Agenda Item No. 7</b> |
| <b>11 FEBRUARY 2009</b>                     | <b>Public Report</b>     |

## **Report of the Head of Culture**

**Report Author – Kevin Tighe, Head of Culture**  
**Contact Details – 01733 863784**

### **CULTURE AND LEISURE TRUST**

#### **1. PURPOSE**

- 1.1 This paper introduces key issues relating to the formation of a cultural services trust. It seeks the views of the Community Development Scrutiny Panel on these issues and the broad principle of establishing a 'trust'.

#### **2. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 2.1 This work underpins the Council's draft Cultural Strategy, which supports the Council's Sustainable Community Strategy and the Local Area Agreement outcome Pride in Peterborough.

#### **3. BACKGROUND**

- 3.1 This paper is produced by the Head of Culture following a request by the Portfolio Holder for Community Services.
- 3.2 In 2005 a Best Value Review of Culture and Recreation Services concluded that there was a case for the setting up of a trust.
- 3.3 Many local authorities have already transferred leisure and/or cultural services to a trust with over 120 active trusts in operation at present.
- 3.4 The Council's draft Medium Term Financial plan (to be explored by Full Council on 25 February 2009) sets out proposals for the transfer of cultural services to a trust.

#### **4. KEY ISSUES**

- 4.1 The most immediate question to be addressed is which of the Council's services are best suited to being managed by a trust. In addressing this point four key issues are explored below: the delivery of improved services (better performance); management issues relating to trusts; financial performance and links to other key Council cultural projects.

##### **Delivery of Improved Services (performance)**

- 4.2 There is evidence to suggest that trusts improve Comprehensive Performance Assessments scores for Councils through the achievement of social targets. The improvement in these scores is a strong argument for the success of trusts. The Audit Commission in its report 'Public Sport and Recreation Services' notes that trusts are performing at the same level as local authority in-house teams; but at a significant reduced cost. The same report notes the worst performing authorities are those which have adopted the 'mixed economy model' with both in-house and private sector management; Peterborough City Council currently has this approach. The broad message is that it is possible that if Peterborough City Council were to move away from its current model, participation rates could improve and costs reduce.

## Management of Trusts

4.3 As with all strategic management options there are advantages and disadvantages in delivering services through trust status. Advantages include:

- Speed of decision-making free from local government bureaucracy means the facilities and services can be operated with greater financial and management autonomy, enabling them to respond to market changes and remain competitive;
- There is an opportunity to harness public and private expertise on the board of the trust. Whilst democratic control of the activity through the local authority may be lost, community involvement in strategic decision-making can be a significant advantage;
- A more focused and commercial management team.

4.4 The disadvantages linked to strategic management of trusts are:

- Loss of integration with other Council services and the local authority can become 'divorced' from the leisure/culture service;
- The Council will have less direct control than at present; charitable trusts must be independent and the trustees must be able to act at their discretion;
- If, as is usual, the trust is set up as a charity, then it can only act within its objectives which cannot be altered without the Charity Commission's consent;
- The administration of the charity in itself may prove burdensome; bearing in mind the obligations imposed by legislation such as the 1985 Act and the 1993 Act.

## Financial Performance

4.5 There is an undisputed fiscal advantage presented by trusts. Most trusts seek charitable status and charities are entitled to mandatory rate relief of 80% from national non-domestic rates (NNDR) and can apply for discretionary relief for the remaining 20%. Trusts operating sports facilities are exempt from VAT on entrance fees for sporting activities and there are a number of 'VAT breaks' for voluntary bodies generally. Table 1 below notes the probable affects of the financial out-turn should a range of council cultural services be delivered through a trust. It should be noted that tourism services have not been included in this list as their primary function is to drive economic development which is unlikely to attract charitable status.

4.6 In addition it should be noted that transferring services into a trust would improve the Council's Partial Exemption position with regard to VAT (the Council is able to recover input tax on exempt supplies so long as the tax on such supplies is within 5% of its total input tax). The Council is currently running at between 3.5% to 4%. Breaching the Partial Exemption limit would cost the Authority around £1 million and so moving services into a trust would help reduce the likelihood of such a cost being incurred.

| Facility Type        | NNDR affect (£) | VAT affect (£) | Overall financial effect (£) |
|----------------------|-----------------|----------------|------------------------------|
| Libraries            | 102,900         | -43,100        | 59,800                       |
| Sports Facilities    | 138,300         | -22,600        | 115,700                      |
| Museum               | 0               | -2,500         | -2,500                       |
| Crematorium          | 28,800          | -48,800        | -20,000                      |
| Cemeteries           | 3,600           | -8,300         | -4,700                       |
| Key Theatre          | 9,700           | 70,000         | 79,700                       |
| <b>Overall total</b> | <b>283,300</b>  | <b>-55,300</b> | <b>(saving) 228,000</b>      |

Table 1

4.7 It can be seen from Table 1 that all services except the Museum (which is already within a trust) would provide a saving to the Council if moved within a trust model. However, only the Key Theatre is better off financially from a VAT point of view. The total net effect for all services, should they be provided through a trust, is likely to be around £228,000 more cost effective. If Bereavement Services is excluded from this the net effect would be around £250,000.

- 4.8 It should be noted that financial performance alone should not be considered as the primary driver for the formation of a trust to deliver cultural services. In addition synergy across services such as the heritage links between the museum service and the archivist service, or indeed the link between crematoria services and cemeteries should not be forgotten. For this reason Members may wish to include within a trust a service that does not have a strong financial rationale.

#### **Other Related Issues**

- 4.9 Hampton Joint Service Centre. There are several interdependencies with other projects and proposals. In particular, currently there is a proposal to let a contract for a new sports facility at Hampton and also to run this and all other sports facilities in the City. If a decision is made to transfer sports services to a trust this element of management would have to be uncoupled for the Hampton project. This would not be difficult.
- 4.10 Currently the Regional Swimming Pool and Lido are managed by an external contractor DC Leisure. The current contract expires on 31 March 2011. This contract is on a rolling 6 month extension format so can be terminated before this date.
- 4.11 The Building Schools for the Future programme is currently exploring investments into Bushfield School and possible re-development of Bushfield Sports Centre. Any agreement with a trust would need to reflect these proposals.
- 4.12 Whilst this paper represents the first steps in considering the establishment of a trust, future reports will explore and detail the proposed relationship between the Council and trust, governance structure, local authority representation on the Board of Trustees and workforce issues.

### **5. IMPLICATIONS**

- 5.1 There are no immediate legal, ICT or financial implications arising from the content of this report. However, the establishment of a trust will have significant implications on these and other functions within the Council.
- 5.2 The Head of Culture estimates that the one off cost of setting up a cultural services trust will be between £200,000 and £250,000 but that year-on-year savings of an equal amount could be achieved for the foreseeable future.

### **6. CONSULTATION**

- 6.1 This paper is the first step in formal consultation with Members on the principle of the establishment of a trust.

### **7. EXPECTED OUTCOMES**

- 7.1 That the panel will explore and comment on the proposals within this paper.

### **8. NEXT STEPS**

- 8.1 A paper will be presented to Cabinet seeking agreement to a plan of action to establish a trust and noting which elements of the Council's cultural services should be delivered through such a mechanism. The views of the Community Development Scrutiny Panel will be included within this report.
- 8.2 A draft timetable to deliver a trust has been drawn up by the Head of Culture, which notes that it will take around 14 months to deliver once Members have concluded the services to be included within its remit.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- i) 2006 Audit Commission report entitled "Public Sport and Recreation Services"
- ii) Lawrence Graham LLP report entitled "Culture in Trust"
- iii) 2005 Best Value Review of Culture and Recreation Services

## **10. APPENDICES**

None



|   |                          |
|---|--------------------------|
| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | <b>Agenda Item No. 8</b> |
| <b>11 FEBRUARY 2009</b>                     | <b>Public Report</b>     |

## Report of the Director of Strategic Resources

Report Author – Paulina Ford, Performance Scrutiny and Research Officer  
Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

### FEEDBACK AND UPDATE REPORT

#### 1. PURPOSE

- 1.1 This report provides feedback on items considered or questions asked at previous meetings of the Community Development Scrutiny Panel. It also provides an update on matters which are of interest to the Panel or where the Panel have asked to be kept informed of progress.

#### 2. BACKGROUND

##### 2.1 Budget 2009/2010 and Medium Term Financial Plan to 2011/2012

During the Panel's consideration of the Budget 2009/2010 and Medium Term Financial Plan to 2011/2012 at its meeting on 20 January 2009, Members requested further information on the following areas:

##### 2.1.1. Information on the bottom line costs for pools and libraries.

#### SUMMARY OF ESTIMATED OUTTURN FOR SPORTS, POOLS AND LIBRARIES - DECEMBER 2008

| Service   |             | Budget<br>£k | Est<br>Outturn<br>@ Dec<br>08 £k | Variance<br>£k |
|---|-------------|--------------|----------------------------------|----------------|
| Sports Centres (Bushfield and Werrington)             | Expenditure | 1,096        | 1,103                            | 7              |
|   | Income      | -549         | -634                             | -85            |
|   | <b>Net</b>  | <b>547</b>   | <b>469</b>                       | <b>-78</b>     |
| Other Sports (Disability, Development, Coaching, etc) | Expenditure | 271          | 281                              | 10             |
|   | Income      | -215         | -209                             | 6              |
|   | <b>Net</b>  | <b>56</b>    | <b>72</b>                        | <b>16</b>      |
| Pools (Jack Hunt)                                     | Expenditure | 500          | 520                              | 20             |
|   | Income      | -285         | -270                             | 15             |
|   | <b>Net</b>  | <b>215</b>   | <b>250</b>                       | <b>35</b>      |
| Other Pools (Regional and Lido)                       | Expenditure | 696          | 696                              | 0              |
|   | Income      | -47          | -50                              | -3             |
|   | <b>Net</b>  | <b>649</b>   | <b>646</b>                       | <b>-3</b>      |
| Libraries   | Expenditure | 3,027        | 2,851                            | -176           |
|   | Income      | -325         | -294                             | 31             |
|   | <b>Net</b>  | <b>2,702</b> | <b>2,557</b>                     | <b>-145</b>    |
| <b>TOTAL FOR SPORTS, POOLS AND LIBRARIES</b>          | Expenditure | 5,590        | 5,451                            | -139           |
|   | Income      | -1,421       | -1,457                           | -36            |
|   | <b>Net</b>  | <b>4,168</b> | <b>3,994</b>                     | <b>-174</b>    |

### **2.1.2 Information on the proposed options for the Tourist Information Centre.**

The Tourism Service is being reviewed as part of the Operations restructure, and whilst the Executive Director of Operations has a clear idea of a preferred option, there are still some operational issues that need to be resolved before the proposal can be put to Members for a decision. Members will be consulted as soon as these issues have been resolved.

### **2.1.3 Officers to look at the possibility of providing a one sheet budget overview for each ward Councillor.**

Head of Strategic Finance will look into the possibility of providing a breakdown for each ward for next years budget papers.

## **3. EXPECTED OUTCOMES**

- 3.1 That the Panel notes the feedback from previous meetings.

## **4. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

## **5. APPENDICES**

None

|   |                          |
|---|--------------------------|
| <b>COMMUNITY DEVELOPMENT SCRUTINY PANEL</b> | <b>Agenda Item No. 9</b> |
| <b>11 FEBRUARY 2009</b>                     | <b>Public Report</b>     |

## **Report of the Director of Strategic Resources**

**Report Author – Paulina Ford, Performance Scrutiny and Research Officer**  
**Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk**

### **FORWARD PLAN – 1 FEBRUARY 2009 to 31 MAY 2009**

#### **1. PURPOSE**

For the Panel to note the latest version of the Forward Plan; agree any areas for inclusion within the Panel's work programme and submit any observations concerning the Plan to the Executive.

#### **2. BACKGROUND**

This is a regular report to the Community Development Scrutiny Panel, outlining the content of the Council's Forward Plan.

#### **3. KEY ISSUES**

- 4.1 The latest version of the Forward Plan is attached at Appendix A. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 4.2 The Panel may wish to include some of the items highlighted on the Plan onto their future work programme or to request additional information from the Executive before a decision is made. Any comments about the format of the Plan would also be welcomed.
- 4.3 In accordance with the Council's Executive procedure rules, the Cabinet or Cabinet Member will not make any key decision until at least five clear days after the receipt of the report relating to that decision. The Group representatives of the Scrutiny Committee are sent a copy of these reports at the same time as the Cabinet Member and any comments can be passed onto the Member before a decision is made.

#### **4. EXPECTED OUTCOMES**

That the Panel notes the latest version of the Forward Plan; agrees any areas for inclusion within the Panel's work programme and submits any observations concerning the Plan to the Executive.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Peterborough City Council's Forward Plan - 1 February 2009 – 31 May 2009

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# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN**

**1 FEBRUARY 2009 TO 31 MAY 2009**

**APPENDIX A**



## FORWARD PLAN OF KEY DECISIONS – 1 FEBRUARY 2009 TO 31 MAY 2009

During the period from 1 February 2009 to 31 May 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Governance Support Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Peterborough Renewable Energy Limited (PREL)
- Food Waste Treatment
- Sale of Surplus Former Allotment Land at Westwood Grange (South of Atherstone Avenue and Portman Close, West of Grange Road and North of Mayors Walk, Peterborough)
- Integrated Development Programme
- Transfer of Land for construction of the A1073 (Spalding to Eye link) road
- Approval of the Local Transport Plan Capital Programme 2009/10
- Peterborough Substance Misuse Treatment Plans
- ICT Managed Service

## FEBRUARY - KEY DECISIONS

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER   | CONSULTATION  | CONTACT DETAILS / REPORT AUTHORS   | REPORTS  |
|---|------------------|--|---|--|--|
| <b>Peterborough Renewable Energy Limited (PREL)</b><br>To consider the Council's response to the consultation exercise        | February 2009    | Cabinet  | None necessary as this is a recommendation from Council     | Susan Marsh<br>Principal Planning Officer<br>Tel: 01733 863851<br><a href="mailto:susan.marsh@peterborough.gov.uk">susan.marsh@peterborough.gov.uk</a>                   | Public report will be available from the Governance Support Officer one week before the decision is made |
| <b>Food Waste Treatment</b><br>To consider and agree the preferred method of tendering for the treatment of food waste        | February 2009    | Cabinet Member for the Environment, Councillor Fitzgerald                                  | Consultation will take place with the relevant stakeholders | Jenny Line<br>Project Manager – Waste Management<br>Tel: 01733 453570<br><a href="mailto:jenny.line@peterborough.gov.uk">jenny.line@peterborough.gov.uk</a>              | Public report will be available from the Governance Support Officer one week before the decision is made |
| <b>Refreshed Local Area Agreement (LAA)</b><br>To sign off the refreshed LAA prior to its submission to the Government Office | February 2009    | Leader of the Council and Cabinet Member for Finance and Human Resources, Councillor Peach | Relevant stakeholders and fora including Scrutiny Committee | Richard Astle<br>Director, Greater Peterborough Partnership<br>Tel: 01733 865042<br><a href="mailto:richard@gpp-peterborough.org.uk">richard@gpp-peterborough.org.uk</a> | Public report will be available from the Governance Support Officer one week before the decision is made |

|   |               |   |  |  |  |
|---|---------------|---|--|--|--|
| <b>Future of Peterborough Professional Development Centre (PPDC)</b><br>To consider options for the future utilisation of the site by the council | February 2009 | <b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b> | Consultation with take place with relevant stakeholders including Ward Councillors | Richard Hodgson<br>Head of Strategic Projects<br>Tel: 01733 384535<br><a href="mailto:richard.hodgson@peterborough.gov.uk">richard.hodgson@peterborough.gov.uk</a>         | Public report will be available from the Governance Support Officer one week before the decision is made |
| <b>Vendor Neutral Solution for Provision of Agency Staff</b><br>To agree a process for engaging with a managed service provider for agency staff  | February 2009 | <b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b> | Consultation will take place with internal stakeholders and relevant departments.  | Chris Berry<br>Business Transformation Consultant<br>Tel: 07976 619906<br><a href="mailto:christopher.berry@peterborough.gov.uk">christopher.berry@peterborough.gov.uk</a> | Public report will be available from the Governance Support Officer one week before the decision is made |
| <b>Midland Highway Alliance - Junction 8 Parkway Signalisation Project</b><br>To appoint a contractor for the project                             | February 2009 | <b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b> | Internal stakeholders as appropriate   | Chris Berry<br>Business Transformation team<br>Tel: 07976 619906<br><a href="mailto:christopher.berry@peterborough.gov.uk">christopher.berry@peterborough.gov.uk</a>       | Public report will be available from the Governance Support Officer one week before the decision is made |
| <b>Shared Services</b><br>Memorandum of Agreement to deliver revenues and benefits with Luton Borough Council                                     | February 2009 | <b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b> | Internal stakeholders as appropriate   | John Harrison<br>Executive Director – Strategic Resources<br>Tel: 01733 452398<br><a href="mailto:john.harrison@peterborough.gov.uk">john.harrison@peterborough.gov.uk</a> | Public report will be available from the Governance Support Officer one week before the decision is made |



|  |                      |  |   |  |   |
|--|----------------------|--|---|--|---|
| <p><b>Sale of Surplus Former Allotment Land at Westwood Grange (South of Atherstone Avenue and Portman Close, West of Grange Road and North of Mayors Walk, Peterborough)</b></p> <p>To authorise the Chief Executive, Executive Director of Resources and Cabinet Member for Efficiency and Business Improvement to negotiate and conclude the sale of this surplus Council asset based on best consideration principles.</p> | <p>February 2009</p> | <p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p> | <p>Consultation will take place with relevant stakeholders including ward councillors</p> | <p>Andrew Edwards<br/> Head of Strategic Property<br/> Tel: 01733 384530<br/> <a href="mailto:andrew.edwards@peterborough.gov.uk">andrew.edwards@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Support Officer one week before the decision is made</p> |
|--|----------------------|--|---|--|---|

## MARCH - KEY DECISIONS

| KEY DECISION REQUIRED  | DATE OF DECISION | DECISION MAKER   | CONSULTATION   | CONTACT DETAILS / REPORT AUTHORS  | REPORTS  |
|--|------------------|--|--|---|--|
| <p><b>Section 4/4 Input to Regional Spatial Strategy (RSS) Review</b></p> <p>To give advice to East of England Regional Assembly on proposed review of the Regional Spatial Strategy to 2031</p>   | March 2009       | Cabinet  | External and key stakeholders including neighbouring local authorities, land agents and chamber of commerce  | <p>Rob Brown<br/>Area Strategic Planning Manager<br/>Tel: 01733 863795<br/><a href="mailto:robert.brown@peterborough.gov.uk">robert.brown@peterborough.gov.uk</a></p>     | Public report will be available from the Governance Support Officer one week before the decision is made |
| <p><b>Approval of the Local Transport Plan Capital Programme 2009/10</b></p> <p>To approve the Capital Programme for 2009/10</p>   | March 2009       | Cabinet Member for the Environment, Councillor Fitzgerald  | Consultation will be undertaken with the relevant internal stakeholders and the Environment Scrutiny Panel   | <p>Michael Stevenson<br/>Project Engineer<br/>Tel: 01733 317473<br/><a href="mailto:michael.stevenson@peterborough.gov.uk">michael.stevenson@peterborough.gov.uk</a></p>  | Public report will be available from the Governance Support Officer one week before the decision is made |
| <p><b>Peterborough Substance Misuse Treatment Plans</b></p> <p>Formal sign-off of both the Safer Peterborough Partnership Team Adult Treatment Plan and Children's Services Young People Treatment Plan which set out the strategic direction and commissioning intentions for local substance misuse services for the financial year 2009/2010.</p> | March 2009       | Cabinet Member for Education and Children's Services, Councillor Goldspink; Cabinet Member for Health and Adult Social Care, Councillor Lamb and Cabinet Member for Housing, Regeneration and Economic Regeneration, Councillor Murphy | Consultation will take place with PCC Finance; Legal; Business Transformation; the relevant joint commissioning groups and the Peterborough Primary Care Trust | <p>Nick Blake<br/>Substance Misuse Service Delivery Lead<br/>Tel: 01733 863880<br/><a href="mailto:nick.blake@peterborough.gov.uk">nick.blake@peterborough.gov.uk</a></p> | Public report will be available from the Governance Support Officer one week before the decision is made |

|   |                   |  |   |   |   |
|---|-------------------|--|---|---|---|
| <p><b>Integrated Development Programme</b><br/>To set out priorities for infrastructure provision to facilitate growth and regeneration of the city.</p>  | <p>March 2009</p> | <p><b>Cabinet Member for Housing, Regeneration and Economic Development, Councillor Murphy</b></p> | <p>Relevant stakeholders as appropriate</p>   | <p>Graeme Law<br/>Strategic Planning Advisor<br/>Tel: 01733 863825<br/><a href="mailto:graeme.law@peterborough.gov.uk">graeme.law@peterborough.gov.uk</a></p>                                 | <p>Public report will be available from the Governance Support Officer one week before the decision is made</p> |
| <p><b>Transfer of Land for Construction of A1073 (Spalding to Eye link) road</b><br/>The approval for the transfer of 18 hectares (44.4 acres) of agricultural land from the Peterborough Farms Estate (Strategic Property) to Peterborough<br/>Transportation for the construction of the A1073 (Spalding to Eye link) road.<br/>This transfer is expected without claim by the Farms Estate for compensation for the value of the land to be acquired by Highways or for diminution of value of the retained agricultural estate.</p> | <p>March 2009</p> | <p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>             | <p>Consultation has been undertaken with PCC Farm Estates, PCC Transportation and Lincolnshire County Council</p> | <p>David Farquhar<br/>Head of Environment, Transport and Engineering<br/>Tel: 01733 453500<br/><a href="mailto:david.farquhar@peterborough.gov.uk">david.farquhar@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Support Officer one week before the decision is made</p> |

## APRIL - KEY DECISIONS

| KEY DECISION REQUIRED  | DATE OF DECISION | DECISION MAKER  | CONSULTATION   | CONTACT DETAILS / REPORT AUTHORS   | REPORTS  |
|--|------------------|---|--|--|--|
| <b>ICT MANAGED SERVICE</b><br>To select a partner to deliver ICT services to the Council | April 2009       | <b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b> | Internal stakeholders as appropriate: ICT staff; HR; Finance; Legal Services; Departmental Representatives | Elaine Alexander<br>Programme Manager – Business Transformation<br>Tel: 01733 317984<br><a href="mailto:elaine.alexander@peterborough.gov.uk">elaine.alexander@peterborough.gov.uk</a> | Public report will be available from the Governance Support Officer one week before the decision is made |

## MAY - KEY DECISIONS

| KEY DECISION REQUIRED  | DATE OF DECISION | DECISION MAKER | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | REPORTS |
|--|------------------|----------------|--------------|----------------------------------|---------|
| <p>There are currently no key decisions scheduled for May.</p> |                  |                |              |                                  |         |

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COMMUNITY DEVELOPMENT SCRUTINY PANEL

AGENDA PLAN 2008 – 2009

Last Updated – 2 February 2009

| Date of Meeting   | Item (including what the Panel is requested to do)  | Item referred by    | Type of Scrutiny Activity | Relevant Terms of Reference  | Expected Outcome                    |
|---|---|---------------------|---------------------------|--|-------------------------------------|
| <p>11 February 2009<br/>Draft report<br/>26 January</p> | <p><b>Safer Peterborough Partnership Plan</b><br/>To consider and comment on the draft Partnership Plan, prior to its consideration by the Executive.<br/><b>Contact Officer: Christine Graham</b></p>  | <p>Constitution</p> | <p>Policy Development</p> | <p>To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework.</p> | <p>Recommendations to Executive</p> |
| <p>Final Report 2 February</p>                          | <p><b>Supporting People Annual Plan</b><br/>To consider and comment on the Supporting People Annual Plan prior to its consideration by the Executive.<br/><b>Contact Officer: Ralph Middlebrook</b></p> | <p>Officer</p>      | <p>Policy Development</p> | <p>To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework.</p> | <p>Recommendations to Executive</p> |
|   | <p><b>Implementing the Library Strategy</b><br/>To consider and comment on implementation of the Library Strategy.<br/><b>Contact Officer(s): Kevin Tighe/Heather Walton</b></p>                        | <p>Officer</p>      | <p>Policy Development</p> | <p>To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework.</p> | <p>Recommendations to Executive</p> |
|   | <p><b>Cultural Services Trust</b><br/>To consider and comment on the formation of a Cultural Services Trust<br/><b>Contact Officer: Kevin Tighe</b></p>   | <p>Officer</p>      | <p>Consultation</p>       | <p>To review any issue that the Panel considers appropriate</p>  | <p>Comments to officers</p>         |

COMMUNITY DEVELOPMENT SCRUTINY PANEL

AGENDA PLAN 2008 – 2009

Last Updated – 2 February 2009

| Date of Meeting  | Item (including what the Panel is requested to do)   | Item referred by | Type of Scrutiny Activity     | Relevant Terms of Reference   | Expected Outcome            |
|--|--|------------------|-------------------------------|---|-----------------------------|
| <p><b>25 March 2008</b><br/><i>Final Report 16 March</i></p> | <p><b>Homelessness Strategy</b><br/>To consider progress on the implementation of the Homelessness Strategy.<br/><b>Contact Officer: Karen Whatley</b></p>                                       | <p>Panel</p>     | <p>Performance Management</p> | <p>To monitor the performance of the Housing, Regeneration and Economic Development Portfolio through regular performance monitoring reports.</p> | <p>Comments to officers</p> |
|  | <p><b>Houses in Multiple Occupancy and Selective Licensing</b><br/>To consider an update on the work of the new HMO team<br/><b>Contact Officer: Adrian Chapman</b></p>                          | <p>Officer</p>   | <p>Performance Management</p> | <p>To monitor the performance of the Housing, Regeneration and Economic Development Portfolio through regular performance monitoring reports.</p> | <p>Comments to Officers</p> |
|  | <p><b>Programme for 2009 Festival and Summer Arts Event</b><br/>To consider and comment on the programme for 2009 Festival and Summer Arts Event<br/><b>Contact Officer: Gillian Barclay</b></p> | <p>Officer</p>   | <p>General Scrutiny Issue</p> | <p>To review any issue that the Panel considers appropriate</p>   | <p>Comments to officers</p> |



COMMUNITY DEVELOPMENT SCRUTINY PANEL

AGENDA PLAN 2008 – 2009

Last Updated – 2 February 2009

| Date of Meeting | Item (including what the Panel is requested to do)  | Item referred by | Type of Scrutiny Activity | Relevant Terms of Reference                              | Expected Outcome     |
|-----------------|---|------------------|---------------------------|--|----------------------|
|                 | <p><b>Crematorium Management Options</b><br/>                     To consider and comment on the options for management of the Crematorium<br/> <b>Contact Officer: Jon Marsden</b></p> | Officer          | Consultation              | To review any issue that the Panel considers appropriate | Comments to officers |

**Type of Scrutiny Activity Categories:**

- Holding to Account
- Performance Management
- Policy Development
- Scrutiny of External Organisations
- Scrutiny Review
- General Scrutiny Issue
- Member Training

COMMUNITY DEVELOPMENT SCRUTINY PANEL

AGENDA PLAN 2008 – 2009

Last Updated – 2 February 2009

POSSIBLE ITEMS FOR INCLUSION WITHIN THE WORK PROGRAMME FOR 2008/09

| Item<br>(including what the Panel is requested to do)  | Approximate Scheduling date  | Item referred by | Type of Scrutiny Activity     | Relevant Terms of Reference  | Expected Outcome            |
|--|--|------------------|-------------------------------|--|-----------------------------|
| <p><b>Tourism Services Review</b><br/>To consider and comment on the proposed delivery mechanisms for tourist information services<br/><b>Contact Officer: Linda Wills</b></p> | <p>Deferred from 25 March – to be rescheduled</p>                                  | <p>Officer</p>   | <p>Performance Management</p> | <p>To monitor progress on the Council's priority of planning to deliver a safe, attractive and environmentally friendly city</p> | <p>Comments to Officers</p> |
| <p><b>Arts Strategy</b><br/>To consider and comment on the draft Arts Strategy, prior to its consideration by the Executive<br/><br/>Contact Officer Gillian Barclay</p>       | <p>deferred from 17 December 2008 – to be scheduled into programme Autumn 2009</p> |                  |                               |  |                             |